

# HOUGHTON COUNTY

## EQUALIZATION DEPARTMENT



401 E Houghton Avenue  
Houghton, MI 49931

Office (906) 482-0250  
Fax (906) 482-7238

### DATA SHARING AGREEMENT

This agreement is entered into on \_\_\_\_\_, between the Houghton County Equalization Department, Houghton, Michigan and \_\_\_\_\_, hereafter referred to as "**Customer**".

The parties, Houghton County Equalization Department and **Customer** agree to the following:

- 1) **Customer** agrees not to sell, redistribute, or sub-license the Houghton County Equalization Department's data in digital format, without the written consent of the Houghton County Equalization Department. All requests for consent to sell, redistribute, or sub-license the Equalization Department's digital data or information must be redirected to the designated Houghton County Freedom of Information Act Coordinator.
- 2) **Customer** may reproduce and redistribute hard copy output of the Houghton County Equalization Department's data in paper and/or other non-digital media.
- 3) **Customer** shall immediately notify the Houghton County Equalization Department in writing of any misuse, misappropriation, or unauthorized disclosure of any confidential information that may come to its attention.
- 4) **No warranty**: The burden for determining "fitness for use" rests with the Customer. Houghton County, its Equalization Department, their elected and appointed officials, employees, representatives and agents, will not be liable in any way for inaccuracy or incompleteness of the data, and as a condition of receiving any data being provided hereunder, the Customer waives and releases any and all claims of any kind or nature for any direct, indirect, special, consequential, exemplary, or other damages.
- 5) **Customer** agrees to indemnify, hold harmless, and defend Houghton County, its Equalization Department, their elected and appointed officials, employees, representatives and agents from any and all claims, damages, liabilities, and expenses arising from the Customer's use of the Houghton County Equalization Department's data.

The Signatory for the **Customer** represents and warrants that they are authorized to execute this document on behalf of the **Customer**.

## **CUSTOMER**

CUSTOMER: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICIAL REPRESENTATIVE(S): \_\_\_\_\_

TITLE(S): \_\_\_\_\_

SIGNATURE(S): \_\_\_\_\_

### **CONTACT INFORMATION:**

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

## **HOUGHTON COUNTY EQUALIZATION DEPARTMENT**

BY ITS DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

### **CONTACT INFORMATION:**

PHONE: (906) 482-0250

FAX: (906) 482-7238

EMAIL: [equalization@houghtoncounty.net](mailto:equalization@houghtoncounty.net)

MAILING ADDRESS: 401 E Houghton Avenue, Houghton, Michigan, 49931

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### FEE SCHEDULE (2024-2025)

Record Cards – Digital Records & Old Paper Files .....	\$2.00 each, w/ sketch \$5.00
Parcel Mapping or Plat Map Copies .....	\$2.00 each
Alphabetical Roll .....	\$250.00
Assessment Roll .....	\$500.00
Custom Exports .....	\$1500.00 plus \$75/hr
GIS Shape Files (entire county) .....	\$1800.00 (or .06¢ per parcel)
Compact Disc (CD) .....	\$10.00 each
16GB USB Flash Drive .....	\$15.00 each

Data is available in paper and digital formats  
(PDF, HTML, Text, CSV, MHT, Rich Text Document, & Image File)