

# **Houghton County DHHS Board Meeting Minutes (MCF Portion)**

## **May 21, 2026**

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at the DHHS office in Houghton, MI on May 21, 2026 beginning at 09:28 a.m.

**Present:** Ed Jenich, Chairman  
Christy Hilgers, Vice Chair  
James Tervo, Board Member  
Gretchen Janssen, County Commissioner  
Roy Britz, County Commissioner  
Adam Laplander, CEO/Administrator - Secretary  
Ashley Kuru, Chief Financial Officer  
Jodi Nuttall, Director of Nursing  
Kara Destrampe, Director of Operations  
Jeff Lehtola, Director of Facilities

**Absent:** None

The agenda was adopted and the minutes from the April 2026 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

**Public comment:** None

The April 2026 MCF Vouchers were reviewed and approved.

The CEO/Administrator updated the Board on:

- The Facility's current occupancy status and average occupancy rates for April 2026 and the current inquiry list numbers.
- The TPOAM negotiations will begin on June 15<sup>th</sup> and June 16<sup>th</sup> 2026 held at Michigan Tech.
- The Facility is waiting on a signed Agreement for its new Medical Director.
- The concrete work completed by MJO with Board approval via email prior to the May Board meeting. Motion made by Jim Tervo and supported by Christy Hilgers for the concrete work. Motion passed.
- The Financial Audit Presentation by Plante Moran will be on July 8<sup>th</sup>, 2026.
- The Quality Assurance and Safety Meeting Minutes.

The CFO updated the Board on:

- The April financial statements. A Motion was made by Jim Tervo and supported by Christy Hilgers to accept the financial reports. Motion passed.
- The current A/R aging.
- The upcoming Medicaid Audit with a start date of June 01, 2026.
- The estimated Medicaid Rate for Fiscal Year 2027 provided by Plante Moran.

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The CEO/Administrator updated the Board on:

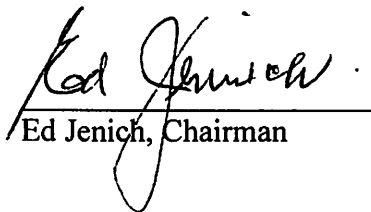
- The SLCGP IT Grant that the facility is working on with Karhu Cyber. The cost of the grant items totals \$210,451. Motion made by Christy Hilgers and supported by Jim Tervo to continue the SLCGP grant project.
- The Copper Island Academy Support Request for a HOSA to support the growth of staffing in the area. The Board strongly recommends that Canal View be part of any clinicals and/or education and training with the Copper Island Academy. Motion made by Christy Hilgers and supported by Jim Tervo to donate to the Copper Island Academy for their \$2,500 HOSA request. Motion passed.
- The Vendor Checks and Check Positive Pay Implementation.
- Cost savings initiative found by Karhu that reduced our Charter bill by almost half along with the savings per year of updating the steam traps and any associated rebates along with that project from Semco.

At 10:15 a.m. motion was made by Christy Hilgers and supported by Jim Tervo to move into executive session. Those in attendance were Ed Jenich, Christy Hilgers, and Adam Laplander. Motion passed.

Motion made by Christy Hilgers and supported by Jim Tervo to resume the board meeting at 11:13 a.m. Motion passed. Those in attendance were Ed Jenich, Christy Hilgers, and Adam Laplander. Motion passed.

Motion made by Christy Hilgers and supported by Jim Tervo to move forward with the PTO policy changes proposed. Motion Passed. Motion made by Christy Hilgers and supported by Jim Tervo for the wage increases as proposed. Motion passed.

There being no further business, motion made to adjourn by Christy Hilgers and supported by Jim Tervo at 11:17 a.m. Motion passed.

  
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Ed Jenich, Chairman

  
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Adam R. Laplander, Secretary