Houghton County DHHS Board Meeting Minutes (MCF Portion)
October 15, 2026

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at the DHHS offices in Houghton, MI on October 15, 2026 beginning at 09:21 a.m.

Present: Ed Jenich, Chairman
Christy Hilgers, Vice Chair
James Tervo, Board Member
Adam Laplander, CEO/Administrator - Secretary
Ashley Kuru, Chief Financial Officer

Absent: Gretchen Janssen, County Commissioner
Roy Britz, County Commissioner

The agenda was adopted and the minutes from the September 2026 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

Public comment: None

The September 2026 MCF Vouchers were reviewed and approved.

The CEO/Administrator updated the Board on:

- The Facility's current occupancy status and average occupancy rates for September 2026 and the current inquiry list numbers.
- Canal View making the list as one of Newsweek's America's Best Nursing Homes 2027. This will be tabled until the November Board meeting.
- The Administrative Assistant position – part-time to post and begin interviews for. Motion made by Jim Tervo and supported by Christy Hilgers to hire the part-time Administrative Assistant position. Motion passed.
- The health insurance rates for 2027 from the pool. Motion made by Christy Hilgers to approve the 80/20 under PA152 and to add the new value plans replacing the current value plans. Motion supported by Jim Tervo. Motion passed.

The CFO updated the Board on:

- The September financial statements. A Motion was made by Jim Tervo and supported by Christy Hilgers to accept the financial reports. Motion passed.
- The current A/R aging.
- The FY27 revised Budget. A Motion was made by Jim Tervo and supported by Christy Hilgers to accept the FY27 revised Budget. Motion passed.

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- The updated Actuarial Determined Contribution (ADC) for the pension plan. Motion made by Christy Hilgers and supported by Jim Tervo to accept and pay the new ADC for FY27. Motion passed.

The CEO/Administrator updated the Board on:

- The server upgrade for the Nurse Call System with Ascom. The cost of the upgrade including the support contract is $43,836. Motion made by Jim Tervo and supported by Christy Hilgers to move forward with Ascom for the Nurse Call System server upgrade. Motion passed. The quote from Ahern to perform HVAC work in the amount of $9,485. Motion made by Jim Tervo and supported by Christy Hilgers to proceed with the Ahern quote. Motion passed.
- The Cost Report Engagement Letter for FY26 from Plante Moran. The cost of the cost report services will be approximately $12,250, plus all reasonable and necessary travel and out-of-pocket costs incurred. Motion made by Christy Hilgers and supported by Jim Tervo to move forward with the Cost Report Engagement service by Plante Moran. Motion passed.

There being no further business, motion made to adjourn by Christy Hilgers and supported by Jim Tervo at 10:13 a.m. Motion passed.

Ed Jenich, Chairman

Adam R. Laplander, Secretary