

Thank you for your interest in Text My Gov solutions. Text My Gov has been providing citizen engagement and text-based communication to cities and counties in the United States and Canada since 2019 and serve more than 900 agencies throughout the United States. Text My Gov System's was the first in this market to provide a Smart Texting Solution, with customizable responses, smart responses, web site integration, Freedom of Information Act (FOIA) reporting, and citizen requests with custom questions. In addition, Text My Gov has built in Artificial Intelligence to track recommended changes and can automatically search the Agencies' website.

The Text My Gov solution allows the Agency to provide 2-way communication, notify citizens, works on any device that can text (without downloading anything), and tracks requests until the Agency determines the request is complete. This combination of features is unique to Text My Gov.

We are confident in providing a solution that will improve your internal and citizen communication, reduce phone calls, as well as increase your responsiveness to your customers while reducing time and effort from your staff.

Our texting solution and web-based software (stored in AWS Government Cloud) is a uniquely designed platform that enables our customers the ability to easily configure smart responses, ask customizable questions, and send requested information with zero technical understanding of programming, database structures, etc. Text My Gov purchases a dedicated number for each municipal agency. Our unique software can easily track text messages, text message chains, allow the Agency to respond and export all the communication through our FOIA compliant reporting.

Text My Gov is only sold by the one company located in Logan, Utah. Text My Gov is not sold through any resellers or Government Vendors. This letter is to confirm that Text My Gov is the sole vendor/supplier/distributor/provider of our services and is available as a sole source product.

Thank you for considering TextMyGov,

Text My Gov Sales Manager  
Brigham Taylor

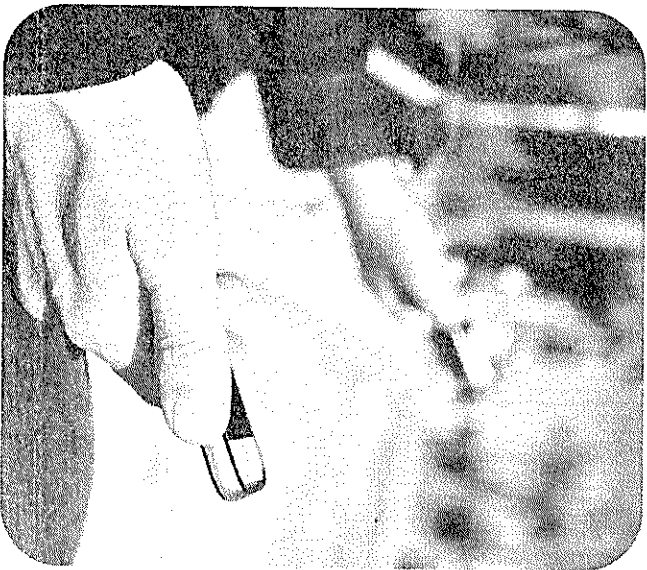
# Text My Gov Program Overview

Presented by: Landon Beck Account Executive  
Presented to: Houghton County, MI

Enhancing Citizen Engagement

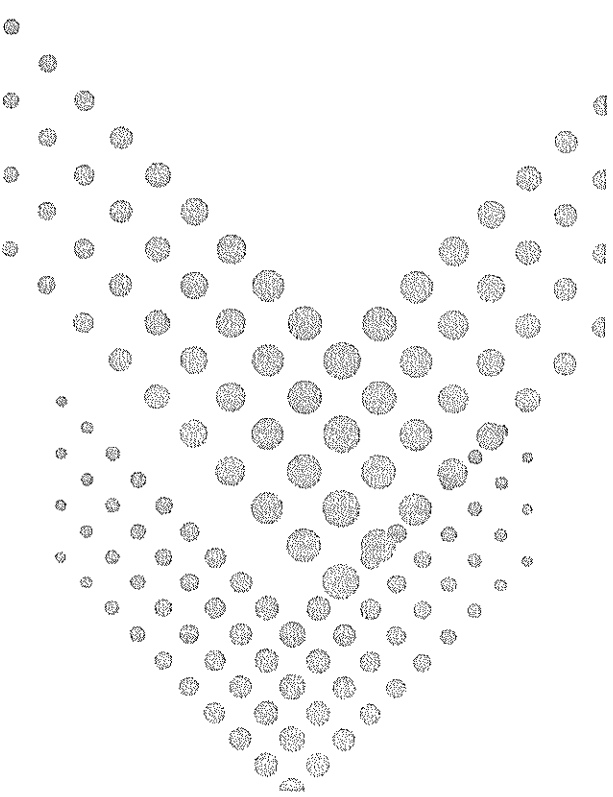


**Available Anytime**  
Smart texting technology works around the  
clock to provide assistance to citizens anytime  
day or night.

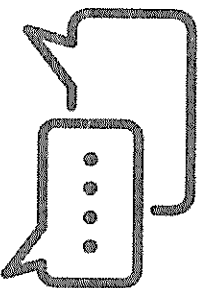


# **Text My Gov Program**

The program aims to enhance citizen engagement through our smart texting platform and streamline communication with your County offices.

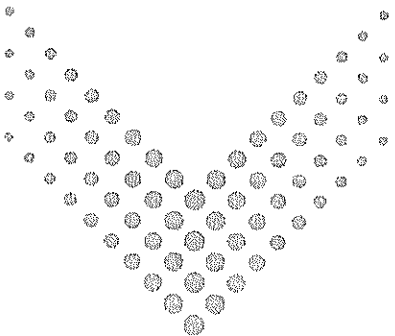


# Text My Gov Program



## Simple Communication

Using a mobile phone's regular messaging service allows anyone to quickly find links, documents or text that answers their questions. - No app downloads required!



### How the Program Simplifies Government Services

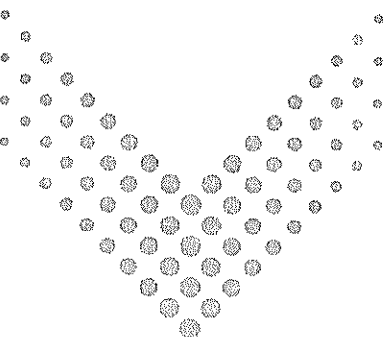
**01** It provides a tool to send important information out quickly and provide access to County resources

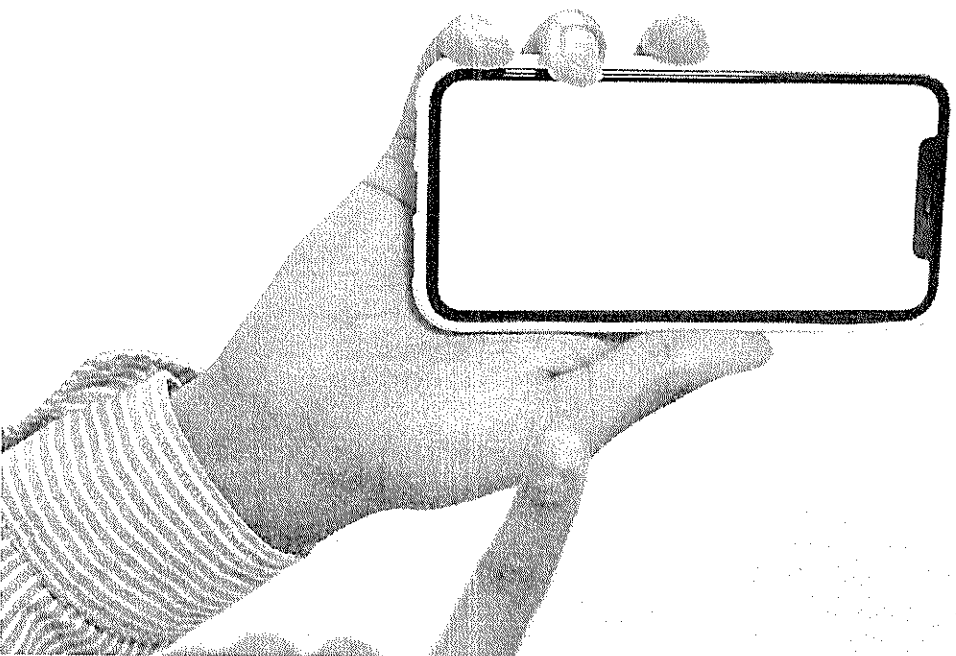
### Benefits of using Text My Gov

**02** Boost Website Traffic  
Modernize Communication  
Streamline Work Processes  
Reduced Call Volume

### Getting Started with Text My Gov

**03** No Apps, Downloads or Accounts  
Text in to Opt In or Website Widget  
Our USPS Database Import of 14,000 households





# Key Features and Benefits For Your County

## Features

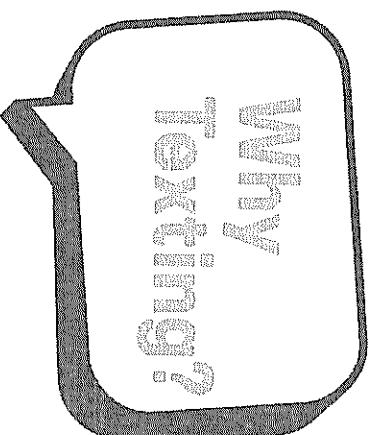
- Mass text notification tool for alerts and updates
- Specific Notification Group Options
- Map Tool allows notifications based on address
- Notification Examples: 2025 Jail Project, Elections, Taxes, Road Construction, Meetings and Emergency Management
- Automated Text Responses to Citizens FAQ
- New Features ! Weather Alerts, Surveys, Voice Calls and Facebook Share

## Citizen Benefits

- Receive timely alerts and updates
- Simple form of Communication
- High Engagement

### **Familiar**

Over 90% of households own a cell phone and use texting daily



### **Convenience**

Reduces reliance on mailers and scrolling through email

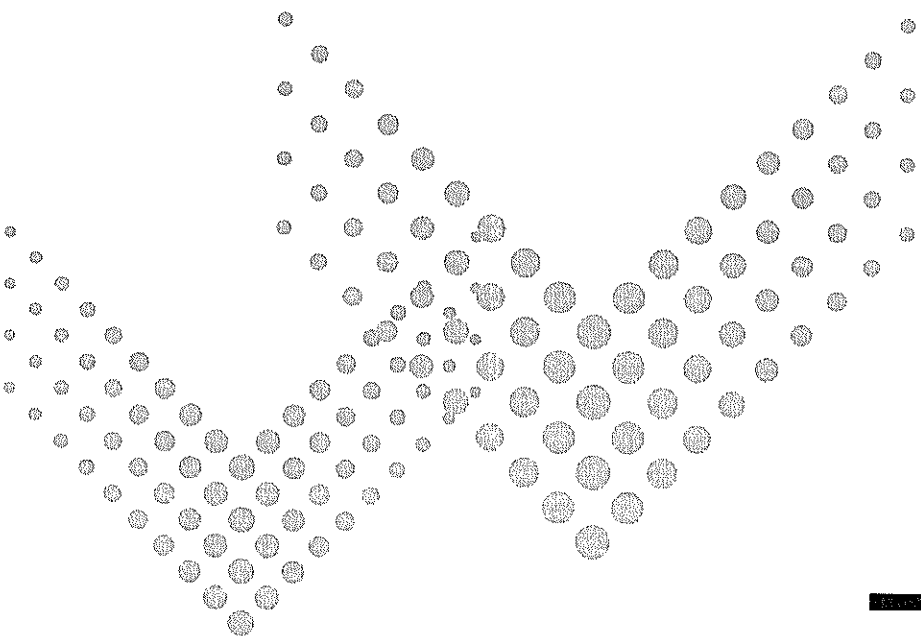
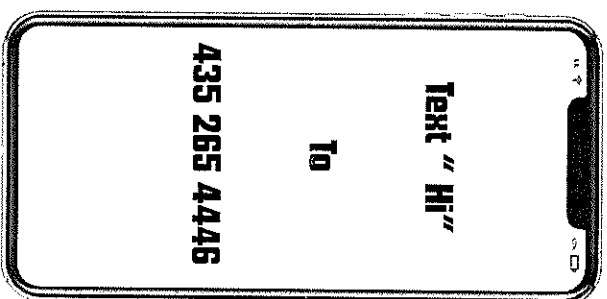
### **User Engagement**

Text Messages on average are read within the first 90 seconds and have a 98% open rate

### **Access**

Using text messaging allows your County to connect with their residents wherever they are and more efficiently

# Try It Now



## **Overview of Michigan's public mental health system**

Michigan's public mental health system is a safety net, providing high-cost services to people with high needs and, sometimes, lifelong conditions. It is an alternative to overcrowded, understaffed institutions where people had little freedom and choice.

It consists of:

1. 46 Community Mental Health Centers (CMH's) that cover our 83 counties,
2. Agencies that contract with the CMH's, and
3. 10 Prepaid Inpatient Health Plans (PIHP's).

Our mission is to support freedom and independence in the community.

90 plus percent of our funding is from Medicaid, which is a state-federal venture. For every dollar of the \$4 billion public mental health budget (\$28 billion total for Medicaid), 65 cents comes from the federal government.

The Michigan Department of Health and Human Services (MDHHS) is required by the Mental Health Code to financially support the CMH's.

MDHHS does this through contracts with PIHP's, which are governmental entities formed by CMH's to reduce administrative burden.

So, the public mental health system is based on statutory obligations between three governmental bodies- CMH's, PIHP's and MDHHS.

Over 20 years ago MDHHS decided that PIHP's should not be procured by competitive arrangements due to:

1. The good of the very vulnerable population served
2. The required long-term relationship between the PIHP and the CMH
3. The highly specialized skills needed to provide mental health services



# Protecting People Over Profit

Public Management of Michigan's Behavioral Health System



On February 28, 2025 the Michigan Department of Health and Human Services (MDHHS) announced that they are seeking public input through an online survey as the department moves to a competitive procurement process for the state's Pre-Paid Inpatient Health Plan (PIHP) contracts. **Our concern is that such bid-out plans, in the past, have opened the door to the privatization of Michigan's public mental health system.**

## Unmandated Competitive Procurement: A Risky Proposal That Adds Chaos to Care



Potential funding cuts on the horizon



Disrupts care and creates confusion for those relying on critical services



Procurement process is NOT being driven by Federal rules or requirements

## Rather Than a Chaotic Competitive Procurement Process, Take Real Steps to Collectively Solving Core Issues

### HOW BEST TO IMPROVE ACCESS TO CARE & SERVICES FOR PEOPLE IN NEED

Sufficient Funding



Ensure & Enhance Local Voice



Reduce Administrative Overhead



Increase Workforce & Network Capacity

#### • Sufficient Funding

Funding for the core mental health and I/DD services has remained FLAT over the past 5 fiscal years (including \$0 general fund increase) while medical inflation has increased by over 10%\* and Medicaid expenses have increased by nearly 25%. Inadequate funding leads to shortages in available services, long wait times, and a lack of quality mental health providers.

#### • Ensure & Enhance Local Voice

Only a publicly managed system protects local input. Privatization removes people's power, shifting care decisions to out-of-state boards with no direct ties to Michigan communities.

#### • Reduce Administrative Overhead

Collectively PIHPs have a MLR (Medical Loss Ratio) of 96.3%. The ONLY way to reduce layers and ensure more money goes directly into services is by reducing administrative overhead, which has dramatically increased over the past 5 years. More bureaucracy means longer wait times, more hoops to jump through, and fewer resources for essential care.

#### • Increase Workforce & Network Capacity

3/4 of Michigan's public mental health organizations are experiencing workforce gaps despite salary increases or retention bonuses. Top reasons people leave the public mental health field: (1) too much paperwork / administrative hoops to jump through, and (2) better pay and work life balance. A shortage of mental health workers means longer wait times, fewer available services—leaving Michigan's most vulnerable without the support they need.

\*According to the U.S. Bureau of Labor Statistics



CMHAM.org



/CMHAMich



@CMHAMich

Jennifer Kelly  
Houghton County Clerk/Register of Deeds

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**From:** Becki CCHS <[manager@cchumanesociety.com](mailto:manager@cchumanesociety.com)>  
**Sent:** Tuesday, April 15, 2025 11:57 AM  
**To:** Jennifer Kelly <[countyclerk@houghtoncounty.gov](mailto:countyclerk@houghtoncounty.gov)>  
**Subject:** Board of Commissioners Meeting

You don't often get email from [manager@cchumanesociety.com](mailto:manager@cchumanesociety.com). [Learn why this is important](#)

**CAUTION:** This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Hi Clerk Kelly,

The Copper Country Humane Society respectfully requests to be on the Board of Commissioner's meeting agenda for an upcoming meeting this summer (July or August would be great if possible). We would like to discuss increasing current impound fees for stray animals. Please let me know what date would work and anything you need from me.

Thank you for your time.

Warmly,

Becki Clouthier  
Shelter Manager

Copper Country Humane Society  
[www.cchumanesociety.com](http://www.cchumanesociety.com)  
906-487-9560



**Houghton County  
Board of Commissioners  
Agenda Item Request Form**

*Please fill out the following form to request an item be added to the agenda for the upcoming Houghton County Board of Commissioners meeting.*

**Submitter Information:**

- Name: Dennis Hext
- Department/Organization (if applicable): Airport
- Phone Number: 906-281-0216
- Email Address: dhext@cmxairport.gov

**Agenda Item Details:**

- Title of Agenda Item: Houghton County Industrial Airpark and Memorial Airport Water System Ordinance
- Requested Meeting Date: July 8, 2025
- Brief Description of the Item (include any decisions needed):

**Water Ordinance**

- Are you requesting time to speak at the meeting?

☐ Yes  
☒ No

- Supporting Documents Attached?

☒ Yes  
☐ No

(If yes, please list): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: 6/26/2025

**HOUGHTON COUNTY INDUSTRIAL AIRPARK  
AND MEMORIAL AIRPORT  
WATER SYSTEM ORDINANCE**

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Section 7	Well Abandonment (Plugging).....	
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Section 10	Water Rates .....	
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Section 22	Effective Date .....	

**STATE OF MICHIGAN  
COUNTY OF HOUGHTON  
HOUGHTON COUNTY INDUSTRIAL AIRPARK  
AND MEMORIAL AIRPORT  
WATER SYSTEM ORDINANCE**

**ORDINANCE NUMBER \_\_\_\_\_**

An ordinance providing for the operation, management, maintenance, repair and control of the Houghton County Industrial Airpark and Memorial Airport Water System and any extension thereof, establishing rules and regulations governing the system and any extension thereof, and providing penalties for violations.

The County of Houghton  
Hereby Ordains:

**SECTION 1 SHORT TITLE.**

This Ordinance shall be known and cited as the Houghton County Industrial Airpark and Memorial Airport Water System Ordinance.

**SECTION 2 DEFINITIONS.**

When used in this Ordinance, unless otherwise indicated by the context:

- 2.1 "County" means Houghton County, Michigan.
- 2.2 "Board" and "County Board" mean the Houghton County Board of Commissioners.
- 2.3 "Houghton County Memorial Airport Committee" and "Airport Committee" mean the Committee appointed by the Houghton County Board of Commissioners to manage and control the day-to-day operation of the Houghton County Memorial Airport, the Industrial Airpark and its facilities.
- 2.4 "Houghton County Memorial Airport Water System," "Water System" and "System" mean collectively all wells, pumps, tanks, pipes, valves, hydrants, properties and components, as shall from time to time exist and are used in connection with the obtaining of a water supply, the treatment of water and/or the distribution of water by the County to users within the Water System Service Area.

- 2.5 "Water Department" means collectively those officials, employees and agents of the County vested by the County Board of Commissioners with authority over the Water System.
- 2.6 "Main" and "Water Main" mean those pipes, other than supply pipes and service pipes, used for conveying or distributing water.
- 2.7 "Service Area" and "Water System Service Area" mean:
- All parcels of land located inside the boundaries of the Houghton County Industrial Airpark and Airport;
  - Those additional parcels of land located outside the boundaries of the Houghton County Industrial Airpark that are already connected to the Water System as of the date this Ordinance is adopted; and
  - Those parcels of land abutting a highway or other right-of-way containing an existing water main that is in service on the date this Ordinance is adopted, and which would require a service pipe of not longer than three hundred feet (300'), measured from the right-of-way boundary containing the existing water main to the nearest point of the structure being connected.
- 2.8 "Supply pipe" means a pipe tapped into a main and extending thence to and including the curb cock or valve at the property line.
- 2.9 "Service pipe" means a pipe extending from the property line into premises supplied with water.
- 2.10 "Premises" means the particular property connected to the System and includes appurtenant land and improvements.

### SECTION 3 ORGANIZATION AND MANAGEMENT.

- 3.1 Within the limits of applicable laws, the operation, management, maintenance and repair of the Water System, including collection and disposition of the revenues thereof, shall be under the supervision and control of Houghton County and the Houghton County Board of Commissioners which shall have ultimate responsibility for the Water System and for enforcement of this Ordinance and any additional rules and regulations adopted with respect to the System.
- 3.2 By adopting this Ordinance, the Houghton County Board of Commissioners authorizes the Airport Committee, Water Department and Airport Manager to assist Houghton County with the operation and maintenance of the Water System consistent with the terms of this Ordinance, and to the full extent permitted under applicable state and federal law.
- 3.3 All revenues of the System shall be set aside and paid or transferred into the Water System accounts and shall be used as therein provided. Houghton County and the Airport

Committee shall maintain water fund bank accounts to be managed by the Airport Committee in accordance with Generally Accepted Accounting Principles, the requirements of this Ordinance, and with existing agreements, requirements or audit recommendations made by or on behalf of Houghton County.

#### SECTION 4 FISCAL YEAR.

The Water System shall be operated upon the basis of an October 1 – September 30 fiscal year.

#### SECTION 5 CONNECTION ELIGIBILITY, SERVICE PIPE AND SUPPLY PIPE CONNECTIONS.

- 5.1 The Michigan Department of Public Health Ground Water Control Rules, as contained in Part 127 of Act 368, PA of 1978, as amended, of the Michigan Administrative Code, R 325.1701, *et seq.*, are hereby adopted by reference, and shall be controlling within the limits of the Service Area of the Water System.
- 5.2 Only premises located within the Water System Service Area are eligible to apply for connection to the Water System. Applications submitted for premises located within the Houghton County Industrial Airpark and Airport shall be given first priority and preference. The Board of Commissioners reserves the right to deny any application for connection to the Water System, within its sole and absolute discretion.
- 5.3 Before connecting to any water main, the owner or an authorized agent of the premises to be served shall submit a written application to the Airport Manager or authorized designee for a water service connection permit, and shall sign a Water User Agreement.
- 5.4 Applications for connection permits shall be made on forms provided by the Airport Manager. The connection permit application shall include a representation that the owner, user, and any agent of either who submits the application expressly agrees to comply with this Ordinance and all rules and regulations governing the Water System, payment of water billings and the abandonment of any existing wells.
- 5.5 All new or replacement supply and service pipes shall be of Type "K" Copper of size and quality as approved by the Airport Committee or its designated agent. All underground fittings and connections must conform to the design and construction standards adopted by the County and shall be approved by the Committee or its designated agent.
- 5.6 Water shall be taken and used only through water service pipes under the supervision of the Airport Committee and Water Department and no connection through which water may pass from one property or premises to another shall be permitted.
- 5.7 Excessive or unnecessary use or waste of water, including but not limited to use caused by carelessness or by defective plumbing or fixtures is strictly prohibited. For disregard of or repeated violation of this requirement the water may be turned off upon

authorization by the Airport Committee, subject to written notice provided in Section 11.4 of this Ordinance.

- 5.8 Service pipes and all plumbing fixtures and components inside the owner's property lines shall be furnished, installed and inspected at the property owner's or applicant's expense in compliance with the Michigan Plumbing Code, Section R 408.30701 to R 408.30792 of the Michigan Administrative Code, and all ordinances, state and federal laws that may apply, as may periodically be amended.
- 5.9 All service pipes must be laid with a minimum of six (6) feet of cover as measured from finished grade. In areas where bedrock is encountered, the Airport Committee may permit installation of service at a depth less than six (6) feet, provided an approved method of insulation of the water service line is utilized. In no case shall the water service line be installed at a depth less than four (4) feet. Under a traveled roadway, parking area, entry or driveway or other areas subject to snowplowing, the minimum depth of a service line must be seven (7) feet.
- 5.10 The installation must be inspected by the Water Department or its designated agent. No new connection to the Water System will be allowed until the Water Department issues written approval to the Airport Committee. Inspection must be completed after all pipes and fittings are in place, before covering such pipes and fittings, and before commencement of any backfilling. Water lines covered or backfilled before inspection by the Water Department or its designated representative must be excavated to permit inspection of the installation. All labor, equipment and material costs expended to excavate the water pipes and fittings shall be borne by the premises owner.
- 5.11 All other costs and expenses incidental to the installation of plumbing and connection to the Water System shall be borne by the premises owner.
- 5.12 A distance of ten (10) feet from all sewer or septic lines must be maintained for all service lines and supply pipes.
- 5.13 A separate gate valve or ball valve the same size as the meter connections must be placed on the service pipe on both sides of the meter. Such valves shall be equal in quality to the service cock.
- 5.14 No new or replacement supply pipe of less than one inch diameter will be permitted. The permissibility of supply pipes of larger size shall be determined by the Airport Committee or its designated agent.
- 5.15 Every service line providing water within the boundaries of the Industrial Airpark must be provided with a pressure reducing valve sized in accordance with the meter size installed. The pressure reducing valve must be installed within twenty-four inches (24") of the meter unless otherwise approved by the Airport Manager. Furnishing, installation and maintenance of the pressure reducing valve is the sole responsibility of the premises owner.



- 5.16 The charges for connection to the Water System plus the cost for the installation of curb stops, supply pipes and meters shall be fixed by resolution of the Houghton County Board of Commissioners upon the advice and recommendation of the Houghton County Airport Committee. All such charges must be paid when application for service is made.
- 5.17 At the time application is made for a water service connection to a building under construction, the applicant must pay a flat rate for water usage as determined by the Airport Committee. The fee for construction water shall entitle the applicant to water for construction purposes for a period of not more than three (3) months. Where water is provided without a meter for construction of buildings, any wasting of water, whether caused by carelessness or by defective fixtures, is strictly prohibited. For disregard of, or repeated violation of this requirement, the water may be turned off upon authorization by the Airport Committee. The water service must not be turned on again until an agreement is reached between the parties involved.
- 5.18 No supply pipe shall be installed when the service pipe is in line with a driveway, tree, fire hydrant, catch basin or other obstruction.
- 5.19 All supply pipes from the water main to the property line shall be installed only by properly authorized employees, contractors, or representatives of Houghton County. Before receiving a permit for a service connection, a sum must be paid such as required to cover the expense of furnishing and installing the supply pipe, curb stop, stop box and meter as provided in Section 5.15.
- 5.20 The water supply pipe, from the main to the property line, shall be maintained by the Water Department, its respective employees, contractors or representatives. The service pipe from the property line to the premises shall be considered private plumbing and be maintained by the owner of the premises. Failure to keep the service line in good repair will result in discontinuance of service.
- 5.21 No person shall interfere in any way with the supply pipe installed by Houghton County unless authorized by the County, the Airport Committee or its designated agent.
- 5.22 All water furnished by the County and used on any premises where a meter is installed must pass through the meter. No bypassing of the meter will be permitted except as provided in Section 9.8.

## SECTION 6 INSPECTION AND INSPECTORS.

- 6.1 Inspectors, employees and designated agents of Houghton County and the Airport Committee, whose duty it may be to enter upon private premises to make inspection and examination of the pipes, fixtures or attachments used in connection with the water supply, will be provided with a badge or such other credentials as Houghton County or the Airport Committee may deem proper to identify them as authorized agents of the County. No inspector, employee or agent of Houghton County or the Airport Committee shall be entitled to enter upon any private premises unless he or she carries and exhibits

such badge or credentials.

- 6.2 Any officer, inspector, employee or designated agent of Houghton County or the Airport Committee shall, upon the presentation of the badge or other credentials provided for in the preceding section, have free access at all reasonable hours to any premises supplied with water for the purpose of making any inspection thereof, including the examination of the entire water supply and plumbing system upon said premises. No person shall refuse to admit any authorized officer, inspector, employee or designated agent of Houghton County or the Airport Committee for any such purpose. If any authorized person is refused admittance to any premises or is hindered or prevented in making such inspection, the County, Airport Committee or their designated agent may turn off the water from said premises after giving twenty-four (24) hours' notice to the owner or occupant of said premises.
- 6.3 No unauthorized officer, inspector, employee or designated agent of the County or Airport Committee shall have or wear or exhibit any badge or credential. Upon resignation or dismissal, all badges and credentials shall immediately be surrendered and delivered to the Airport Manager.
- 6.4 Any authorized officer, inspector, employee or designated agent shall have the following additional powers that include but are not limited to:
- a) Order a user to immediately cease and desist from conduct constituting a violation of this Ordinance within the discretion of the authorized officer, inspector, employee or designated agent.
  - b) The right of entry shall include the right to take photographs, video and audio recordings documenting the inspection.
  - c) Issue any orders or corrective measures for the safety, protection and best management practices of the Water System.
- 6.5 Houghton County, through the Airport Committee and any authorized official, may further bring an action for injunction, equitable relief and/or damages as may be permitted in law or equity. If suit is commenced, and if Houghton County or the Airport Committee prevails in the action, Houghton County, the Airport Committee or both shall be entitled to recover from the premises owner, tenant, user or all of the above the costs and actual reasonable attorney fees incurred in the action.

## SECTION 7 WELL ABANDONMENT (PLUGGING).

- 7.1 Unused wells on the property and/or all existing wells providing water to the premises shall be abandoned (plugged) by the methods described in the Ground Water Quality Control Rules 325.1662, *et seq.*, contained within the Michigan Administrative Code, as amended.

- 7.2 The abandonment (plugging) of wells existing on the property must be accomplished by a well driller licensed by the State of Michigan. The contractor shall provide the Airport Committee with a list of materials to be used and methods employed in using them before commencing work.
- 7.3 The abandonment (plugging) of wells is the responsibility of the owner of the premises and all costs associated with abandonment shall be borne by the owner.
- 7.4 If such abandonment is not accomplished within sixty (60) days of the start of service, the water service is subject to discontinuance after thirty (30) days additional written notice sent to the owner by the Airport Committee or Airport Manager.

#### SECTION 8 NO FREE SERVICE.

- 8.1 No free service shall be furnished to any property owner, person, entity or other public or private user of the Water System.
- 8.2 The County shall pay for all water used by it at the established rates.

#### SECTION 9 WATER METERS.

- 9.1 All service connections, except separate fire suppression connections, must be metered and the property owner must pay for water at the rate established by the Houghton County Board of Commissioners upon recommendation of the Airport Committee. In no case will water be supplied, except for temporary use with prior approval by the Airport Committee or its designated agent, at other than the established water rate.
- 9.2 The supply pipe and meter installation charge required under Section 5.15 shall include the cost of the water meter furnished by Houghton County and its installation, but such meter shall remain the property of the County and will at all times remain under its control. The meter couplings or flanges will be furnished by the County.
- 9.3 Meter maintenance will be the obligation of the County, provided that where replacements, repairs or adjustments of the meter are made necessary by the act, neglect, or carelessness of the owner or occupant of any premises, the expense to the County caused thereby may be charged against and collected from the owner or occupant of the premises.
- 9.4 The owner and occupant of any premises where a meter is installed shall be responsible for its care and protection from freezing or damage by hot water and from injury or interference by any person or persons. Repair or maintenance expenses, caused by injury to the meter, whether through neglect, carelessness or deliberate vandalism, will be charged against and collected from the owner or occupant of the premises.
- 9.5 If a meter fails to function or to register, the consumer will be charged at the average

monthly consumption as shown by the meter when in proper working order. The accuracy of any meter installed in any premises will be tested by the County upon request of the customer, who must pay in advance a fee of seventy-five dollars (\$75.00) for the test. If, on such test, the meter is found to register over five percent (5%) more water than actually passes through it, another meter will be installed and the fee of seventy-five dollars (\$75.00) refunded to the customer. The water bill may be adjusted as hereinafter provided.

- 9.6 All persons are forbidden to interfere with or move a water meter from any service connection without first receiving permission from the Airport Committee or Airport Manager. No person shall remove or break any seal on meters or by-pass valves.
- 9.7 For reading and maintenance purposes, all meters must be set horizontally in dry, clean, sanitary places, completely accessible no less than twelve inches (12") from floor level or more than twenty-four inches (24") from floor level, with a minimum of six inches (6") from any wall, twelve inches (12") from the top of the meter to an immovable object, with a ball valve on both sides of the meter, and where a small leak or the spilling of water will do no damage.
- 9.8 Meter bypasses are prohibited on three inch (3") or smaller meters. A dual meter installation is required if a meter bypass is required by a customer's usage requirements. All meter bypasses must be approved by the Airport Committee. Bypass line charges will be assessed under Section 15.8.
- 9.9 All service pipes one and one half inches (1½") or larger must have a tee between the meter and outlet valve, to be used for testing the water meter without its removal. The size of the side opening of this tee shall be one and one half inches (1½") for one and one half inch (1½") service pipes, two inches (2") for all service pipes up to and including four inches (4"). The side opening of the tee shall be three inches (3") for all service pipes larger than four inches (4"). The side opening of such tee shall be plugged.

## SECTION 10 WATER RATES.

- 10.1 All fees, water rates and charges for the use, connection to and consumption of water from the Water System shall be fixed by Resolution of the Houghton County Board of Commissioners upon the recommendation of the Airport Committee. This includes any fees, water rates and charges with specific dollar amounts recited in this Ordinance, including those in Sections 9.5, 15.2, and 15.8. The Airport Committee shall annually review all fees, water rates and charges and make its recommendation to the Houghton County Board of Commissioners.

## SECTION 11 COLLECTION OF RATES, CHARGES, AND ENFORCEMENT REMEDIES.

- 11.1 Rates and charges shall be invoiced and collected monthly on behalf of Houghton County by the Water Department. Failure to receive an invoice shall not excuse failure to pay the

invoice when due. Invoices shall be due and payable, without discount, at such time as the Airport Committee will determine, but not more than thirty (30) days after rendered and such due date shall be indicated on the face of each invoice. If any invoice is not fully paid when due, a penalty of five percent (5%) shall be added thereto. If an invoice is not paid within thirty (30) days after the due date, a shutoff notice shall be sent to the premises by certified mail, or by posting on the structure, and if the invoice is not paid within the time stated in the notice (which shall not be more than an additional thirty (30) days), then all water service to the premises may be discontinued.

- 11.2 Before water service is restored, an additional fee and penalty shall be chargeable to the premises to reimburse the County for costs and expenses in personnel time, equipment used and materials, as determined by the Airport Manager. Such additional fees and costs, including any shutoff or reconnection fees, must be fully paid before service is restored.
- 11.3 Unpaid fees and charges for water services, including any penalties thereon, shall constitute a lien upon the premises served thereby, in accordance with the provisions of MCL 123.161 through 123.167, as well as Section 21 of P.A. 94 of 1933, MCL 141.121, as amended, unless written notice is furnished that a tenant is responsible for such charges. Whenever any such charges against premises served by the Water System shall be delinquent for six (6) months or more, the Airport Manager or official in charge of the collection shall certify annually, not later than October 1 of each year, to the tax assessing officer the fact of such delinquency. The assessing officer shall enter a charge upon the next tax roll against the premises which shall be collected and the lien enforced in the same manner as general taxes against such premises are collected and the lien thereof enforced. If the Airport Manager is provided with written notice, including a copy of the lease of the affected premises, that a tenant is responsible for the water charge, the Airport Committee may require as a condition to rendering water services to such premises a cash deposit equal to estimated water service charges for three (3) months as security for the payment of water charges. When the security deposit is used for payment of delinquent charges, no further service will be provided until the deposit has been repaid. The tenant and premises owner shall be notified in writing ten (10) days in advance of applying the security deposit against the delinquent water charges.
- 11.4 Any person found to be violating any provision of this Ordinance must be served by the Houghton County Airport Committee or Airport Manager with written notice stating the nature of the violation and providing a reasonable time limit for satisfactory correction thereof. The offender must, within the period of time stated in such notice, permanently cease all violations. Provided, however, that this Section shall not limit or restrict the Airport Manager or other authorized official of Houghton County or of the Airport Committee from issuing an immediate cease and desist order for violations of this Ordinance in emergency circumstances as determined within the discretion of the Airport Manager or other authorized official.
- 11.5 Any person violating any provision of this Ordinance shall be liable to Houghton County and the Houghton County Airport Committee for any expense, loss or damage occasioned to or by Houghton County and the Houghton County Airport Committee by

reason of such violation.

- 11.6 The penalties and remedies described by this Ordinance are cumulative and not mutually exclusive. The imposition of one fine, penalty, notice, order or remedy against a premises owner or user of the Water System shall not preclude or be a prerequisite for the imposition of any other remedy available within this Ordinance, under any other ordinance or under state or federal law or regulation.

## SECTION 12 NO MUNICIPAL LIABILITY.

- 12.1 Houghton County, the Houghton County Airport Committee, the Airport Manager, Water Department, their respective staff, employees, agents or representatives shall not be liable or responsible for interruptions of service due to natural calamities, equipment failures, the acts or omissions of users of the Water System or of third parties. It shall be the responsibility of Water System users that all connected equipment remains in good working order so as not to cause disruption of service of any portion of the Water System, sewer system or equipment of either system.

## SECTION 13 CONDITIONAL USE OF WATER SYSTEM.

- 13.1 The use of the Water System is conditional upon the premises owner, occupant and any user complying with all applicable provisions of this Ordinance, all rules and regulations promulgated pursuant to this Ordinance, permits and all applicable local, state and federal laws, rules, regulations, standards and requirements. Use of the Water System is also conditioned upon the payment of all applicable charges, surcharges, rates, fees and penalties.

## SECTION 14 USE OF WATER.

- 14.1 No steam boiler shall be directly connected to the water service pipe. The owner shall provide a tank of sufficient capacity to afford a supply for at least ten (10) hours, into which the service pipe shall discharge.
- 14.2 No person or user shall take or use water from premises other than that owner's or occupant's own premises.
- 14.3 Where a residential structure is occupied by two or more distinct families, or where a business building is occupied by two or more firms or persons, a single charge for water will be made against the owner(s) of the premises, for the whole. However, a building or buildings, under one ownership, consisting of several premises or businesses, must be served by a separate supply pipe, service pipe and meter. Each separate service shall be invoiced separately.
- 14.4 In multiple meter installations, no master meter will be allowed. When more than one

meter is served by one water service, all the meters served by the service must operate from a manifold type arrangement. Failure of one unit in a manifold arrangement to pay for water received will result in a discontinuance of water to that meter.

- 14.5 Where a building originally built as one single building or premises and fitted with one service pipe, but capable of being divided by sale or otherwise, has been or may be hereafter subdivided and each subdivision separately owned, the separate division or divisions must be connected to the main by separate service pipes and meters within thirty (30) days after such division.
- 14.6 Where the water has been turned off by the authorized agent of the County Board for any reason, only authorized personnel shall turn it on again. When this rule is violated, the water may be turned off at the curb stop. A premises owner or occupant may also request that water service be discontinued on a seasonal or temporary basis. In either case, the owner or occupant must pay in advance the charges for turning the water off and turning it on again, in accordance with the fees established by Resolution of the Board of Commissioners pursuant to Section 10.1 of this Ordinance.
- 14.7 No person or persons shall obstruct or interfere in any way with any curb stop, valve or fixture connected with the Water System by placing on or about it building materials, rubbish, soil, shrubbery, flowers or other hindrances to easy and free access thereto.
- 14.8 All cross-connections between any type of water supply and municipal water supply are strictly prohibited. In the event a cross-connection is discovered, the water will be turned off at the curb stop until the cross-connection is severed. No direct connection of any type to a sewer line shall be allowed.
- 14.9 Only approved water conserving type air conditioning units will be allowed. An approved water conserving type shall be one:
  - a) Which is equipped with cooling tower, atmospheric condenser, spray pond or other equipment which shall directly or indirectly cool refrigerant, and
  - b) Which can use water from the Water System only for makeup water to replace water lost by evaporation or by flushing of the equipment, and
  - c) Which uses an average of less than twelve (12) gallons of water from the Water System per hour per ton of cooling capacity when the unit is operating, and
  - d) Which has no piping connection to allow operation of the air conditioning unit by direct use of water from the Water System either in conjunction with or in place of such cooling tower, atmospheric condenser, spray pond or other recirculating and heat-exchanging equipment.

## SECTION 15 FIRE PROTECTION.

- 15.1 Fire hydrants are provided for use by approved fire departments by the Water System employees or agents or by such persons as may be specially authorized by the Airport Manager.
- 15.2 With the exception of approved fire departments, no person or entity shall open or cause to be opened any fire hydrant without first securing a "Permit to Use Fire Hydrant" from the Airport Manager. A deposit of Two Hundred Dollars (\$200.00) will be required. Such person or entity must report to the Airport Manager when such use is started and is terminated, at which time a hydrant inspection will be made, and if damage occurs to the hydrant, the cost of repairing the hydrant, if any, shall be deducted from the deposit and the difference, if any, refunded to the depositor. If the deposit is insufficient to cover said costs, the permit holder shall pay the deficit. User must pay for the water used as determined by the Water Department or Airport Manager at the rate set by Resolution of the Board of Commissioners.
- 15.3 Approved fire departments must notify the Water Department or Airport Manager whenever fire hydrants are used.
- 15.4 The Airport Committee or Airport Manager must approve the type, size of openings and type of nozzle thread on all hydrants installed on private property, but serviced by the Water System.
- 15.5 No person or entity shall in any manner obstruct or prevent free access to or place or store temporarily or otherwise any object, material, snow, debris, automobile or structure of any kind within a distance of twenty (20) feet of any hydrant. Any such obstruction, when discovered, may be removed at once by the Airport Committee, Airport Manager or their designated agent at the expense of the person or entity responsible for the obstruction.
- 15.6 Hydrants are typically located within the road right-of-way or easement and any person or entity desiring to move a hydrant to another location must obtain permission of the Airport Committee, and must bear the complete cost of moving the hydrant. If moved to private property, the property owner shall provide a written easement to Houghton County with location, dimensions and terms satisfactory to the County, within its sole and absolute discretion, for the purpose of accessing, maintaining, replacing or using any such hydrant. The easement shall be recorded with the Houghton County Register of Deeds. In such case, the hydrant and plumbing connecting it to the water main shall remain the property of Houghton County.
- 15.7 Where pipes are provided for fire protection in any premises or where hose connections for fire apparatus are provided on any pipe, each connection or opening on said pipes shall have not less than twenty-five (25) feet of fire hose constantly attached thereto, and no water shall be taken or used through such openings or hose for any purpose other than extinguishing fires, except for the purpose of testing said fire equipment. In such case the test must be conducted under a special permit issued by the Airport Committee, Airport Manager or their designated agent.



- 15.8. All pipes of four inches (4") or larger diameter for any premises must be installed in accordance with the material and testing specifications adopted by the County and approved by the Airport Committee for the installation of a water main connected to the Water System.
- 15.9 Each premise to, or for, which a separate unmetered fire line connection is provided for fire suppression or hydrant service must pay therefor a quarterly charge established by Resolution of the Houghton County Board of Commissioners upon recommendation of the Airport Committee, pursuant to Section 10.1 of this Ordinance.

Meter bypasses for four inch (4"), six inch (6") and eight inch (8") meters are permitted on the approval by the Airport Committee. Valves on the bypass valves shall be provided with a keyed lock. The key shall be provided to the Airport Manager upon completion of the installation. Bypass valves must not be opened without written authorization from the Airport Manager.

#### SECTION 16 EXTENSION OF MAINS.

- 16.1 Extension of, or changes in water mains, may be initiated by the Board of Commissioners upon recommendation by the Airport Committee or requested by petition from property owners. Petitions for the construction of new mains must be addressed to both the Board of Commissioners and the Airport Committee or their designated agent upon forms provided for that purpose.
- 16.2 The Board of Commissioners or its designated agent may refuse to grant, or may grant the same, and may prescribe the terms and conditions upon which the petition will be granted, and may require the written acceptance of such terms and conditions by the petitioners. Neither Houghton County nor the Board of Commissioners shall be under any obligation to grant a request or petition to expand or extend the Water System Service Area.
- 16.3 If the petition is granted, the Board of Commissioners or its agent will proceed as promptly as practical with the proposed work under the terms and conditions named. All work will be done at the expense of the property owners, unless otherwise stipulated and any and all extensions must be subject to the provisions of this Ordinance.
- 16.4 Any person or entity requesting extension of and connection to the Water System shall pay the entire cost of preparing a construction permit application for submission to the Michigan Department of Environment Great Lakes and Energy (EGLE), including but not limited to any hydraulic analyses to verify pressure and fire flow demand.
- 16.4
- 16.5 Any persons or entities installing mains at their own expense must first submit complete

plans and specifications, prepared by a professional civil engineer licensed in the State of Michigan, in accordance with the adopted standards of the County for such work, to the Board of Commissioners and the Airport Committee for approval, at which time the Board of Commissioners, with the recommendation of the Airport Committee, shall determine the conditions for such installation.

- 16.6 The water mains of the System are under the exclusive control of Houghton County, and all persons other than agents and employees of the County are forbidden to disturb, tap, change, obstruct access to or interfere with them in any way.

## SECTION 17 GENERAL PROVISIONS.

- 17.1 Should it become necessary to shut off the water from any section of the System because of accidents or for the purpose of making repairs or in case of construction, the County Board or its agent will endeavor to give timely notice to the consumers affected thereby, and will, so far as practical, use its best efforts to prevent inconvenience and damage arising from any such causes, but failure to give such notice will not render Houghton County, the Board of Commissioners, the Airport Committee, the Water Department, their officers, employees or agents, responsible or liable for damages that may result therefrom or from any other cause.

- 17.2 Wherever notice is required to be given hereunder, the same may be given:

- a) Either by personal service of a notice in writing to the person or entity to be notified, or,
- b) By sending an employee or agent of Houghton County to the premises with a written or printed notice, which shall be served on the person or entity to be notified, or,
- c) If it is impossible to make such service at that time, the same may be posted in a conspicuous place on the premises, or,
- d) By enclosing a copy thereof in an envelope with postage prepaid, plainly addressed to the person, firm or corporation to be notified, at the post office, business or residence address of such person or entity, as the same appears on the books of Houghton County Water System records and the County tax roll, and depositing the notice with any United State Post Office.

Such notice so given shall be conclusively deemed to have been given at the time of such depositing.

## SECTION 18 SAVING CLAUSE.

- 18.1 If any court of competent jurisdiction finds any section, clause, sentence or provision of

this Ordinance invalid or unenforceable, any such finding shall not affect the validity of any other part of this Ordinance that can be given effect without such invalid part or parts.

## SECTION 19 ENFORCEMENT.

19.1 A person who violates or fails to comply with any provision of this Ordinance, including without limitation any notice, order, permit, decision or determination made or issued by Houghton County, the Airport Committee or the Airport Manager, shall be responsible for a municipal civil infraction, subject to payment of a civil fine of not less than five hundred dollars (\$500) per day for each infraction, plus costs, fees and other sanctions and remedies authorized pursuant to MCL 600.8701, *et seq.*, or other applicable law, to the fullest extent available. Each day a violation continues shall be a separate offense, subject to separate and cumulative fines, costs, damages and remedies.

19.2 This Ordinance shall be enforceable through an appropriate action for injunction, mandamus or other relief in any court having jurisdiction. Any violation in any way impairing or interfering with the safe and efficient production or delivery of water is deemed to be a nuisance per se.

19.3 The following persons are designated as authorized local officials to issue municipal civil infraction citations directing alleged violators to appear in court for violations of this Ordinance:

- Any sworn law enforcement officer
- The Houghton County Airport Manager
- Any other persons so designated by the Houghton County Board of Commissioners.

19.4 In addition to those civil enforcement remedies found within this Ordinance, persons violating this Ordinance may be charged with a criminal misdemeanor offense and shall be punished and assessed a fine of not more than five hundred dollars (\$500) per offense, or by imprisonment of not more than ninety (90) days, or both, within the discretion of the court, together with costs of prosecution. Each day in which a violation continues shall be deemed a separate offense.

## SECTION 20 REPEAL OF INCONSISTENT ORDINANCES.

20.1 All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

## SECTION 21 RIGHT TO AMEND.

21.1 Houghton County specifically reserves the right to amend or repeal this Ordinance in whole or in part, or to abandon, increase, decrease or otherwise modify the service area or

any of the fees or charges presently specified herein.

## SECTION 22 EFFECTIVE DATE.

- 22.1 This Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in Houghton County following its adoption as provided by law.

**HOUGHTON COUNTY INDUSTRIAL AIRPARK AND  
HOUGHTON COUNTY MEMORIAL AIRPORT  
WATER SYSTEM ORDINANCE**

Date of Approval by the Airport Committee: \_\_\_\_\_, 2025

This Ordinance has been PASSED and ADOPTED by roll call vote of the Houghton County Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Tom Tikkanen, Chair

(SEAL)

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Attest:

\_\_\_\_\_  
Jennifer Kelly  
Houghton County Clerk

**CERTIFICATION**

I hereby certify that this is a true and accurate copy of the Ordinance adopted by the Houghton County Board of Commissioners at their meeting of \_\_\_\_\_, 2025. I further certify that said meeting was held in compliance with P.A. 266 of 1976, being the Open Meetings Act.

Houghton County Board of Commissioners

\_\_\_\_\_  
By: Jennifer Kelly, Clerk

Dated: \_\_\_\_\_, 2025

Date of Publication: \_\_\_\_\_, 2025

Effective Date of the Ordinance \_\_\_\_\_

First Revision \_\_\_\_\_  
Second Revision \_\_\_\_\_  
Third Revision \_\_\_\_\_

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## County Appropriation

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From Julie Heikkinen <jheikkinen@wuphd.org>

Date Thu 6/26/2025 12:42 PM

To Chelsea Rheault <chelsea@houghtoncounty.gov>

 1 attachment (36 KB)

2026 Allocation Request.docx;

You don't often get email from jheikkinen@wuphd.org. [Learn why this is important](#)

**CAUTION:** This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Hi Chelsea

We just held our board of health meeting this past week & discussed upcoming county appropriations. Glenn Anderson suggested that I send you a draft of our letter for your review. There is 1 difference than previous years, a possible add on amount for GIS Files. The amount would be waived if the county voluntarily shares their files with us. Please review the attached draft & let me know if you would like to see any changes to the verbiage before I finalize & mail. Please let me know if you have any questions or concerns.

Thank you!

Julie

--

**Julie M. Heikkinen**

Administrative/HR Assistant

Western Upper Peninsula Health Department

540 Depot Street

Hancock, MI 49930

(906)482-7382 ext. 111

[www.wuphd.org](http://www.wuphd.org)

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# Western Upper Peninsula Health Department

540 Depot Street, Hancock, MI 49930  
303 Baraga Avenue, L'Anse-au-Loup, MI 49946  
210 N. Moore Street, Bessemer, MI 49811  
400 Copper Street, Ontonagon, MI 49953  
906.402.7382 [www.wuphd.org](http://www.wuphd.org)

June 28, 2025

Jennifer Kelly, County Clerk  
Houghton County Courthouse  
401 E. Houghton Avenue  
Houghton, MI 49931

Dear Ms. Kelly:

At its regular board meeting on June 23, 2025, the Western U.P. Board of Health established county appropriation levels for 2026. The appropriation amounts for counties in the health department region are set according to the formula agreed to in the Intergovernmental Agreement forming the health department.

For 2026, Houghton County's appropriation is as follows:

Requested Appropriation	\$276,426
*GIS Add On	\$1,800
Request w/ GIS	\$278,226

\*GIS Add On waived if county voluntarily shares their files with the Health Department.

Please contact me if you have any questions.

Sincerely,

Cathryn A. Beer  
Health Officer/Administrator

CAB/jh

Tri-County Public Defenders  
**Balance Sheet**  
As of May 31, 2025

	May 31, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · TCPD GENERAL	116,953.21
10100 · TCPD PAYROLL	10,422.16
Total Checking/Savings	127,375.37
Total Current Assets	127,375.37
Fixed Assets	
14000 · Equipment	40,383.46
14900 · Accumulated Depreciation	-31,800.79
Total Fixed Assets	8,582.67
<b>TOTAL ASSETS</b>	<b>135,958.04</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Payroll Liabilities	
21100 · 941 Taxes Payable	-0.18
21500 · Pension Plan Payable	18,413.60
Total 21000 · Payroll Liabilities	18,413.42
Total Other Current Liabilities	18,413.42
Total Current Liabilities	18,413.42
Total Liabilities	18,413.42
Equity	
32000 · Net Assets W/O Donor Restrict.	308,356.01
Net Income	-190,811.39
Total Equity	117,544.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>135,958.04</b>

Tri-County Public Defenders  
Profit & Loss Detail  
May 2025

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
42000 · State Income									
Deposit	05/29/2025	Deposit	Tri-County Public De...	January 2025 ...			10000 · TCPD ...	103,717.79	103,717.79
Total 42000 · State Income								103,717.79	103,717.79
Total Income								103,717.79	103,717.79
Expense									
51000 · Salaries & Wages									
General Journal	05/13/2025	23-09		Bi-weekly pay...			-SPLIT-	21,563.07	21,563.07
General Journal	05/23/2025	23-10		Bi-weekly pay...			-SPLIT-	21,713.07	43,276.14
Total 51000 · Salaries & Wages								43,276.14	43,276.14
52000 · Payroll Taxes									
General Journal	05/13/2025	23-09		Bi-weekly pay...			51000 · Salarie...	1,649.58	1,649.58
General Journal	05/23/2025	23-10		Bi-weekly pay...			51000 · Salarie...	1,661.06	3,310.64
Total 52000 · Payroll Taxes								3,310.64	3,310.64
53000 · Employee Benefits									
53100 · Health Insurance									
Check	05/13/2025	3968	Blue Cross Blue Shi...	health insuran...			10000 · TCPD ...	6,994.78	6,994.78
Total 53100 · Health Insurance								6,994.78	6,994.78
53201 · Life and disability Ins.									
Check	05/07/2025	EFT	UNUM				10000 · TCPD ...	0.00	0.00
Check	05/08/2025	EFT	UNUM				10000 · TCPD ...	789.61	789.61
Check	05/15/2025	EFT	UNUM				10000 · TCPD ...	789.61	1,579.22
Total 53201 · Life and disability Ins.								1,579.22	1,579.22
53600 · TCPD Retirement Plan									
Check	05/09/2025	EFT	American Funds				10100 · TCPD ...	1,157.10	1,157.10
Check	05/23/2025	EFT	American Funds				10100 · TCPD ...	1,157.10	2,314.20
Total 53600 · TCPD Retirement Plan								2,314.20	2,314.20
Total 53000 · Employee Benefits								10,888.20	10,888.20
58000 · Direct Case Costs									
58020 · Criminal History Report									
Check	05/09/2025	EFT	Michigan State Police	Jodi Mills			10000 · TCPD ...	10.00	10.00
Check	05/21/2025	EFT	Michigan State Police	ichat/dustin p...			10000 · TCPD ...	20.00	20.00
Check	05/21/2025	EFT	Michigan State Police	ichat/alvin taylor			10000 · TCPD ...	10.00	30.00
Check	05/23/2025	EFT	Michigan State Police	ichat/maria ru...			10000 · TCPD ...	10.00	40.00
Check	05/23/2025	EFT	Michigan State Police	ICHA/TJ/ERE...			10000 · TCPD ...	10.00	50.00
Check	05/27/2025	EFT	Michigan State Police	ichat re: Aaro...			10000 · TCPD ...	10.00	60.00

Tri-County Public Defenders  
Profit & Loss Detail  
May 2025

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Check	05/27/2025	EFT	Michigan State Police	ichat re: Jess...			10000 · TCPD ...	10.00	70.00
Check	05/27/2025	EFT	Michigan State Police	ichat re: Danl...			10000 · TCPD ...	10.00	80.00
Check	05/29/2025	EFT	Iowa Criminal Records	criminal histor...			10000 · TCPD ...	15.00	95.00
Total 58020 · Criminal History Report									95.00
58030 · Expert Witness fees									
Check	05/29/2025	4051	Great Lakes Recovery	Expert witness...			10000 · TCPD ...	839.00	839.00
Total 58030 · Expert Witness fees									839.00
58050 · Transcripts									
Check	05/01/2025	3948	LeAnn A. Puida	Solomonson Jr...			10000 · TCPD ...	54.00	54.00
Check	05/15/2025	3972	LeAnn A. Puida	Bowie PE-MD...			10000 · TCPD ...	14.40	68.40
Check	05/15/2025	3972	LeAnn A. Puida	Hinds PE-MD...			10000 · TCPD ...	29.70	98.10
Check	05/16/2025	3973	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3974	VOID	VOID: void ch...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3975	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3976	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3977	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3978	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3979	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3980	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3981	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3982	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3983	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3984	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3985	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3986	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3987	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3988	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3989	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3990	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3991	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3992	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3993	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3994	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3995	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3996	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3997	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3998	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	3999	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4000	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4001	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4002	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4003	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4004	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4005	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4006	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10

# Tri-County Public Defenders

## Profit & Loss Detail

May 2025

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	05/16/2025	4007	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4008	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4009	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4010	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4011	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4012	VOID	VOID: VOID ...		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4013	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4014	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4015	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4016	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4017	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4018	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4019	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4020	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4021	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4022	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4023	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4024	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4025	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4026	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4027	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4028	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4029	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4030	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4031	VOID	VOID: VOID		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4032	VOID	VOID: VOID		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4033	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4034	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4035	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4036	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4037	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4038	VOID	VOID: VOID		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4039	VOID	VOID: VOID		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4040	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4041	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4042	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4043	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4044	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4045	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4046	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4047	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/16/2025	4048	VOID	VOID: VOID CK		X	10000 · TCPD ...	0.00	98.10
Check	05/29/2025	4049	LeAnn A. Puda	PE on Turpel...			10000 · TCPD ...	27.00	125.10
Check	05/29/2025	4049	LeAnn A. Puda	cont'd PE on ...			10000 · TCPD ...	26.10	151.20

Total 58050 · Transcripts

151.20

151.20

58051 · Investigative Services

3:03 PM

06/26/25

Accrual Basis

# Tri-County Public Defenders

## Profit & Loss Detail

May 2025

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Check	05/13/2025	3962	Limestone Investigat...	J. Smith Stev...			10000 - TCPD ...	1,305.00	1,305.00
Total 58051 - Investigative Services								1,305.00	1,305.00
Check	05/01/2025	3949	City of Houghton	Kissel FOIA			10000 - TCPD ...	25.00	25.00
58053 - Freedom of Information Requests								25.00	25.00
Total 58053 - Freedom of Information Requests								25.00	25.00
Total 58000 - Direct Case Costs								2,415.20	2,415.20
64200 - Subscriptions									
Check	05/13/2025	3970	Lexis Nexis	monthly			10000 - TCPD ...	869.06	869.06
Check	05/14/2025	EFT	Adobe	auto payment			10000 - TCPD ...	21.19	890.25
Total 64200 - Subscriptions								890.25	890.25
65100 - Internet And Phones									
Check	05/13/2025	3966	Charter Communica...	and fax			10000 - TCPD ...	190.00	190.00
Total 65100 - Internet And Phones								190.00	190.00
65200 - Website									
Check	05/01/2025	3958	Opus Web Technolo...	website hosting			10000 - TCPD ...	75.00	75.00
Total 65200 - Website								75.00	75.00
66200 - Office Supplies									
Check	05/13/2025	3971	Wanderl's Watercare	water			10000 - TCPD ...	69.35	69.35
Check	05/14/2025	EFT	Walmart	humidifier filters			10000 - TCPD ...	73.12	142.47
Total 66200 - Office Supplies								142.47	142.47
66210 - Postage									
Check	05/09/2025	3959	USPS	Re: Alecsand...			10000 - TCPD ...	9.68	9.68
Check	05/29/2025	4052	USPS	stamps 10 roll...		X	10000 - TCPD ...	0.00	9.68
Total 66210 - Postage								9.68	9.68
66500 - Repairs and Maintenance									
66520 - Cleaning/Lanitorial									
Check	05/13/2025	3961	A+ Pest Management	inv #94978			10000 - TCPD ...	40.00	40.00
Total 66520 - Cleaning/Lanitorial								40.00	40.00
66540 - Covid Cleaning & Supplies									
Check	05/13/2025	3963	Office Express UP	Service date ...			10000 - TCPD ...	180.00	180.00
Check	05/13/2025	3969	Office Express UP	carbon and h...			10000 - TCPD ...	515.56	695.56
Total 66540 - Covid Cleaning & Supplies								695.56	695.56
66570 - Computer repairs, backup, email									

Tri-County Public Defenders  
Profit & Loss Detail  
May 2025

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	05/13/2025	3960	UP And Running	Invoice No: 4...			10000 · TCPD ...	1,329.00	1,329.00
Total 66570 · Computer repairs, backup, email								1,329.00	1,329.00
Total 66500 · Repairs and Maintenance								2,064.56	2,064.56
67000 · Professional Fees									
67100 · Accounting fees									
Check	05/09/2025	EFT	Paychex Fees				10100 · TCPD ...	169.80	169.80
Check	05/13/2025	3964	Rukhila Negro Asso...	re: services r...			10000 · TCPD ...	360.00	549.80
Check	05/23/2025	EFT	Paychex Fees				10100 · TCPD ...	169.80	719.60
Total 67100 · Accounting fees								719.60	719.60
Total 67000 · Professional Fees								719.60	719.60
67500 · Rent Expense									
67510 · Building Rent									
Check	05/01/2025	3950	David Gemignani	Rent, May 2025			10000 · TCPD ...	2,500.00	2,500.00
Total 67510 · Building Rent								2,500.00	2,500.00
67525 · Copier Lease									
Check	05/13/2025	3965	Phoenix Funding				10000 · TCPD ...	815.84	815.84
Total 67525 · Copier Lease								815.84	815.84
Total 67500 · Rent Expense								3,315.84	3,315.84
67700 · Telephone									
Check	05/01/2025	3951	David Gemignani	cell ph reimb ...			10000 · TCPD ...	40.00	40.00
Check	05/01/2025	3952	Ann Harris	cell ph reimb ...			10000 · TCPD ...	40.00	80.00
Check	05/01/2025	3953	Cameron Herrington	cell ph reimb ...			10000 · TCPD ...	40.00	120.00
Check	05/01/2025	3954	Joshua Makkonen	cell ph reimb ...			10000 · TCPD ...	40.00	160.00
Check	05/01/2025	3955	Taryn C, Clisch	cell ph reimb ...			10000 · TCPD ...	40.00	200.00
Check	05/01/2025	3956	Mandy Daniels	cell ph reimb ...			10000 · TCPD ...	40.00	240.00
Check	05/01/2025	3957	Michelle A. Clisch	cell ph reimb ...			10000 · TCPD ...	40.00	280.00
Total 67700 · Telephone								280.00	280.00
68500 · Utilities									
68510 · Electric									
Check	05/13/2025	3967	UPPCO	utilities			10000 · TCPD ...	220.69	220.69
Total 68510 · Electric								220.69	220.69
68520 · Gas									
Check	05/01/2025	3946	Semco	VOID:		X	10000 · TCPD ...	0.00	0.00
Check	05/01/2025	3947	Semco				10000 · TCPD ...	136.38	136.38
Total 68520 · Gas								136.38	136.38

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total 68500 · Utilities								357.07	357.07
Total Expense								67,934.65	67,934.65
Net Ordinary Income								35,783.14	35,783.14
Net Income								35,783.14	35,783.14





## County Membership Dues Options

MTA county membership dues for **Houghton County** - July 1, 2025 to June 30, 2026

Jennifer Kelly, County Clerk  
Houghton County  
401 E Houghton Ave  
Houghton, MI 49931-2016

### MTA County Membership—\$2,500 investment

*Benefits include:*

1. The ability for county officials and staff to contact MTA's knowledgeable and experienced Member Information Services staff with questions on relevant local government law and issues
2. Access to MTA's members-only resources on our website, [www.michigantownships.org](http://www.michigantownships.org), including our "Answer Center" featuring 500 thoroughly researched topics
3. National Association of Towns and Townships federal updates, grant and funding announcements, public policy briefings and congressional bill tracker
4. Timely publications, including our weekly e-newsletter Township Insights providing a comprehensive update on important developments from Lansing and Washington D.C., and our monthly Township Focus magazine with information-rich columns such as "Inside Lansing," "Financial Forum," "Legal Review," calendars of important upcoming dates and much more
5. Deeply discounted member pricing on MTA educational events, conferences and publications MTA

### Associate County Membership—\$505 investment

*Benefits include #4 and 5 listed above.*

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***Please detach bottom portion of Dues Statement and return with payment***

**Select one: ☐ MTA County Membership - \$2,500 OR ☐ MTA Associate County Membership - \$505**

Checks payable to: Michigan Townships Association, PO Box 80078, Lansing, MI 48908-0078

MTA county membership dues for **Houghton County** - July 1, 2025 to June 30, 2026

Subscriptions are for the following county officials:

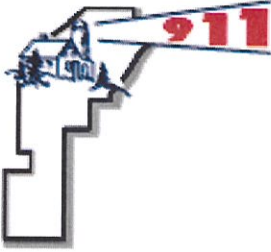
Clerk	Drain Commissioner	Road Commission Chair
County Administrator or Coordinator	Equalization Director	Sheriff
County Commissioners	Prosecuting Attorney	Treasurer
	Register of Deeds	

***Please provide an updated list of names, titles, mailing addresses and email addresses for these officials so they will receive MTA mailings.***

**\*MTA Dues are not deductible as a charitable contribution for federal income tax purposes\***

Michigan Townships Association \* PO Box 80078 \* Lansing, Michigan 48908-0078 \* Phone (517) 321-6467

\* Fax (517) 321-8908 \* Federal ID # 38-1536994



## Houghton County 9-1-1

Jon Giachino  
Houghton County 9-1-1  
Undersheriff / 911  
Coordinator  
403 E. Houghton Ave.  
Houghton, MI 49931  
906-482-0055 phone  
906-487-5949 fax

To: Houghton County Board of Commissioners  
cc: Chelsea Rheault, Teresa Hill  
From: Houghton County 911 Advisory Board  
Re: Seeking financial approval for purchases on the July 2025 HCBC meeting  
911 Cash: \$444,381.00

The Houghton County 911 Advisory Board had a meeting on June 13<sup>th</sup> 2025. The Houghton County 911 Advisory Board is seeking approval from the Houghton County Board of Commissioners for the following items that were discussed and voted on at the above mentioned meeting:

1. (50) 800Mhz pagers for local volunteer fire departments. Cost of \$40,657
2. Houghton City Police Department advising are expanding to an additional patrol car. Requests equipping new patrol car with (1) 800Mhz mobile radio- \$7,562.00 (2) Modem, antenna, licensing- \$3,596.55

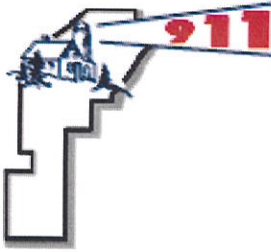
\$11,158.55 total

3. IAM Responding renewal which expires September 1, 2025. Advisory Board voted to renew for one year at the cost of \$11,915.

Attached is the agenda that may answer some questions regarding the above.

On behalf of the Houghton County 911 Advisory Board,

Jon Giachino  
Undersheriff / 911 Coordinator



# Houghton County

## 9-1-1

Jon Giachino  
Houghton County 9-1-1  
Undersheriff / 911  
Coordinator  
403 E. Houghton Ave.  
Houghton, MI 49931  
906-482-0055 phone  
906-487-5949 fax

To: 911 Advisory Board  
Re: Friday June 13<sup>th</sup> 2025 Meeting  
Loc: Mercy Ambulance Time: 1000hrs

Cash: \$444,381.00

### AGENDA

#### OLD BUSINESS:

- (1) 800 Mhz paging continual testing/progressing. South Range, Otter Lake, Hurontown on board. Stanton tested well but staying with VHF. Twin Lakes is not viable at this time after testing. Currently testing Adams. Twp.
- (2) Radio/Battery management server update- **Chris VanArsdale.**

#### NEW BUSINESS:

- (1) Tango Tango app information. What it is and what it does. Potential for future considerations- **Dylan Malone.**
- (2) Page Gate ending on June 17<sup>th</sup>.
- (3) Discussion, regarding obtaining quotes from other dispatching centers for service to Houghton County.- **Chris VanArsdale.**
- (4) Update of the AES encryption from DES- **Chris VanArsdale**

#### FINANCIAL REQUESTS:

- (1) Request 50 more 800 Mhz pagers- Cost- \$40,657
- (2) Houghton City requests. (1) Mobile Radio- \$7,562 (1) Modem and Antenna- **Houghton PD Representative.**  
**Total Request- \$11,158.55**
- (3) IAM Responding renewal is up September 1, **2025**

1 Year - \$11,915  
3 year Annual - \$11,092  
3 year Upfront - \$32,403  
5 year Annual - \$10,517  
5 year Upfront - \$50,928

#### ADDITIONAL:

- (1) Open Discussion
- (2) Motion for Adjournment



## M&M DIVING

### INVOICE

Number: 063025

906-863-7330  
[mmdivingberg@gmail.com](mailto:mmdivingberg@gmail.com)

1901 10th Street  
PO Box 74  
Menominee, MI 49858

Attention: Jon Giachino  
Undersheriff - 911 Coordinator  
Houghton County Sheriff Department  
403 E. Houghton Avenue  
Houghton, Michigan 49931  
Date: 6/30/25

Description: Equipment for Dive/Rescue Unit

Description	Quantity	Unit Price	Cost
* Dive suit package	5	\$2,365.00	\$11,825.00
BCD	5	\$400.00	\$2,000.00
Dive computer console	5	\$470.00	\$2,350.00
Dive light	5	\$450.00	\$2,250.00
Dive knife	5	\$45.00	\$225.00
Dive weights with belt	5	\$100.00	\$500.00
Atomic dive fins	5	\$170.00	\$850.00
Masks	5	\$50.00	\$250.00
Ankle weights	5	\$35.00	\$175.00
		Subtotal	\$20,425.00
	Tax Exempt		\$0.00
		Total	\$20,425.00

\*Dive suit package includes: Drysuit \$1,200.00; Hood \$75.00; Gloves \$45.00;  
Mitts \$40.00; Regulator \$650.00; Second stage  
(octopus) \$135.00; and tank \$230.00

Needs to  
be paid





This form is to be used as a component in your decision making for generating expenses. Reimbursed equipment costs must conform to descriptions for grant allowability as provided under the AEL item number(s) referenced below. For all other solution areas, refer to the federal grant program guidance. It is essential that the costs illustrate progress toward achieving outcomes for the investment that has been selected as the basis for allowability. For any cost reimbursement that is determined unallowable by a future federal or state audit, funding shall be returned to MSP/EMHSD.

Part III - ALLOWABILITY REVIEW				
3.A Solution Area:	Equipment	3.B AEL Number:	See below	
3.C Detailed Description of Costs:				
Equipment per approved 2024 Operations Order OPSC 25-DTMDTM-11-007.				
AEL	Name	Quantity	Unit Cost	Total
01WA-03-SUTW	Dive Suit	5	\$2,805.00	\$14,025.00
03WA-01-DCMP	Dive Computer	2	\$1,200.00	\$2,500.00
03WA-01-DNIF	Dive Knife	2	\$150.00	\$300.00
01WA-03-HOOD	Dive Hood	2	\$225.00	\$450.00
01WA-03-GLOV	Dive Gloves	2	\$238.00	\$476.00
03WA-01-ULHH	Dive Light	2	\$1,250.00	\$2,500.00
01WA-06-WGHT	Dive Weights	2	\$375.00	\$750.00
01WA-06-BCMP	Dive Buoyancy Compensators	2	\$2000.00	\$4,000.00
01SW-01-SUIT	Ice Suit and protective equipment	3	\$2,700.00	\$8,100.00
3.D Quantity:		3.E Unit Cost:	3.F Total Cost:	\$33,100

FOUO

# WESTERN UPPER PENINSULA PLANNING & DEVELOPMENT REGION

April 21, 2025

## INVOICE – VIA: EMAIL

<b>Bill To</b>	
<b>Contact</b>	Chelsea Rheault
<b>Company</b>	Houghton County
<b>Address</b>	401 E. Houghton Ave., Houghton, MI 49931
<b>Phone</b>	(906) 482-8307
<b>WUPPDR Contact</b>	MaryEllen Hyttinen
<b>Payment Terms</b>	Net 30

Qty.	Description	Unit Price	Line Total
1	WUPPDR Member Contribution, Houghton County (WUPPDR FY 2024-25; 3 <sup>rd</sup> Qtr., April 2025 – June 2025)	\$3,717.75	\$3,717.75
			\$3,717.75

Thank you for your business! Please send payment to:

### Western Upper Peninsula Planning & Development Region

400 Quincy St 8<sup>th</sup> Floor, Hancock, MI 49930 | [www.wuppdr.org](http://www.wuppdr.org)  
p. 906.482.7205 x117 | [mhyttinen@wuppdr.org](mailto:mhyttinen@wuppdr.org)



# WESTERN UPPER PENINSULA PLANNING & DEVELOPMENT REGION

July 1, 2025

## INVOICE – VIA: EMAIL

<b>Bill To</b>	
<b>Contact</b>	Chelsea Rheault
<b>Company</b>	Houghton County
<b>Address</b>	401 E. Houghton Ave., Houghton, MI 49931
<b>Phone</b>	(906) 482-8307
<b>WUPPDR Contact</b>	MaryEllen Hyttinen
<b>Payment Terms</b>	Net 30

Qty.	Description	Unit Price	Line Total
1	WUPPDR Member Contribution, Houghton County (WUPPDR FY 2024-25; 4 <sup>th</sup> Qtr., July 2025 – Sept. 2025)	\$3,717.75	\$3,717.75
			\$3,717.75

Thank you for your business! Please send payment to:

**Western Upper Peninsula Planning & Development Region**

400 Quincy St 8<sup>th</sup> Floor, Hancock, MI 49930 | [www.wuppdr.org](http://www.wuppdr.org)  
p. 906.482.7205 x117 | [mhyttinen@wuppdr.org](mailto:mhyttinen@wuppdr.org)

