

# Correspondence

VFW 6165  
P.O. Box 282  
South Range, Michigan 49963

June 12, 2025

To Our Local Residents,

We are asking for your support in making the Baltic Honor Roll accessible to handicapped individuals. We will be removing existing road access and installing bricks in place of the concrete in front of the honor roll. A walkway will be installed to the left of the honor roll to allow handicap access.

Bricks are available to purchase by the public. You do not have to be a veteran or a Baltic resident to purchase a brick. By purchasing a brick, you help us honor those who are on the honor roll.

Please complete the attached form and return with payment to the VFW 6165 South Range or Adams Township office in person or by mail. Any questions please contact Jim Pintar at 906-370-6077 or [pintarjim@gmail.com](mailto:pintarjim@gmail.com).

Thank you in advance for your donation in making the Baltic Honor Roll handicap accessible.

Respectfully,



Jim Pintar  
Project Manager

# BALTIC HONOR ROLL

Support the Restoration of the Baltic Honor Roll  
by purchasing a BRICK(S) for the construction of a  
Handicapped Accessible WALKWAY

**A Donation of \$75.00 per Brick is Required**

*(this will cover cost of the brick, engraving and installation)*

**DEADLINE to order is AUGUST 1st, 2025**

*Questions? Call Jim Pintar 906/370-6077 - or - Butch Paavola 906/482-7928*

**Limit of 3 Lines per Brick & 18 Spaces per Line**

*Any Symbol is considered One Space (Period, Comma, Dash, etc.)*

*All Text will be Centered unless otherwise requested.*

*This FORM may be duplicated if you wish to purchase more than 2 Bricks*

**I would like to purchase BRICK(S) ENGRAVED as follows:**



<b>Samples</b>	Thank You Veterans Joe Black	Village President Joe Black 1974-1976	In Memory of Joe Black 1940 -1999	Joseph A. Black Sgt USMC Vietnam Conflict
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**Please Return this FORM with a CHECK or Money Order Payable to:  
Rangers VFW Post 6165, PO Box 282, South Range, MI 49963**

**ENCLOSED - \$ \_\_\_\_\_ for \_\_\_\_\_ Brick(s) at \$75 a Brick**

Your Name(s) \_\_\_\_\_

Phone #(s) \_\_\_\_\_ Email \_\_\_\_\_

# County Officers Reports

# BD Report Agenda Item I

Building Department

08/10/2025

277 Building permits (267: 2024)

~ 242 Residential -> \$27,456,461.00 = Construction Cost/Value

~ 35 Commercial -> \$51,226,127.00 = Construction Cost/Value

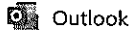
~ Total Construction Cost/Value = \$78,682,588.00

New Homes 84

328 Electrical Permits (346: 2024)

248 Mechanical Permits (207: 2024)

169 Plumbing Permits (128: 2024)



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Fw: OEM Updates 8/12/2025

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From Chelsea Rheault <chelsea@houghtoncounty.gov>  
Date Tue 8/12/2025 6:44 AM  
To Alexandra Jahfetson <alexandra.jahfetson@houghtoncounty.gov>

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From: Tom Tikkanen <tom.tikkanen@houghtoncounty.gov>  
Sent: Tuesday, August 12, 2025 6:43:05 AM  
To: Chelsea Rheault <chelsea@houghtoncounty.gov>  
Subject: Fw: OEM Updates 8/12/2025

Please print two copies of this report for this morning's meeting.

- Tom

[Get Outlook for iOS](#)

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From: Chris VanArsdale <oem@houghtoncounty.gov>  
Sent: Monday, August 11, 2025 6:28 PM  
To: Tom Tikkanen <tom.tikkanen@houghtoncounty.gov>; Roy Britz <roy.britz@houghtoncounty.gov>  
Cc: Chelsea Rheault <chelsea@houghtoncounty.gov>; Josh Saaranen <jsaaranen@houghtonsheriff.com>  
Subject: OEM Updates 8/12/2025

Hello,

Please find my updates below.

Thanks,

Chris

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Christopher Van Arsdale  
Emergency Management Coordinator,  
Houghton and Keweenaw County  
[oem@houghtoncounty.gov](mailto:oem@houghtoncounty.gov)  
906-482-6400

8/12/2025 For Official Use Only (FOUO). Not for public disclosure.

**SAR/CERT/ARES/RACES/CAP**

COAD: Held meeting to discuss ongoing process of setting up the organization. To help with their organizational structure, I'm going to put together an exercise for them to better understand how the EM community would like to use them as a one stop shop for disaster services. The tentative date is September 3rd in Mass City.

No updates on Civil Air Patrol MOU. Erik Lee (who is from Houghton Co) was put in charge of organizing new MOU's on the Civil Air Patrol side of things. We already work with him on a number of things (school radio checks, logistics, etc) so this is a positive development. More to come.

**Training/Exercises/Outreach**

Monthly IPAWS, MICIMS, and Region 8 radio drills continue.

Will hold a Michigan Critical Incident Management System Training in Marquette on September 16th.

Coordinating with Canal View on a tabletop exercise August 12, and full-scale exercise on the 14th. The scenario is a lost resident and the internal and external communications needed to organize the search and coordinate with local agencies.

**County Emergency Plan Updates and other EM Tasks**

The Grant Agreement for the Hazard Mitigation Grant Program has been submitted. Working with Gogebic County on developing the RFP and hope to send that out in the next month.

County EOP re-write continues (as time permits). Not lot of progress on this this month due to other activities.

Houghton County Fair: held pre-event safety meeting with responding agencies (law, fire, EMS) to review their safety plan and coordinate response activities and communication during the fair. The meeting was well attended. Have arranged weather support during the event (meaning, the National Weather Service (NWS) will give the fair office a call each morning of the event and give them a weather briefing for that day, highlighting the potential for severe weather. The NWS will also monitor conditions and alert the fair if severe weather begins to develop so that an announcement can be made over the PA system to take shelter should the need arise.

Have not heard back from the local community broadcasters regarding the Emergency Alert System plan update. I'm assuming our information is correct in terms of the LS and LPI stations so we will consider the plan complete.

Completed the 3rd quarter EMPG reports and submitted to EMHSD.

#### Fire Service

Pager testing continues: Quincy Franklin, Hancock Twp. Fire/First Responders. Have completed Hancock City, Hurontown, and Bootjack. Plan to move on to Dollar Bay and Duncan Twp. Fire next.

#### Lift Bridge/Transportation

The bi-weekly meetings with WUPDR and MDOT to update the lift bridge emergency plan nearly complete. Updating some last minute contacts and formatting issues.

#### 911

Renewed our Fortigate license for the CAD VPN.

Diagnosed and repaired Car 25's dashcam video system not uploading. Had a similar issue with car 31 last week. Essentially a very long video is not able to upload and block all subsequent videos from uploading. The only solution that has worked is to manually offload the videos to an external hard drive and then upload them via computer through a separate transfer server. The process works but is very slow (Car 25 took 14 hours, Car 31 took 9 hours).

Reprogrammed and updated radios in Bootjack and Quincy Franklin Hancock Twp. Fire departments and gave a presentation on radio procedures to QHFT.

#### Other

Stone Garden grant NOFO was released. They gave us 7 days to complete the application and submission process. This was completed and submitted. We were informed that the program increased in Michigan from \$1.5M to \$2.5M (state wide) so we are hopeful we will end up with more funding this year. We normally hear back in September/October on the amount we get, but since the grant is 2 months behind normal, this may push the award notification and grant agreement back as well.

Fuel spill in the Portage: there was a spill of diesel fuel in the Portage sometime on July 20th. Was not able to track the source but given the color it appeared to be road diesel, not from a boat. I was able to follow it up the storm drains to Sheldon Ave. but not beyond. With the heavy rain a couple of days later, the fuel diluted to the point it was not very visible.

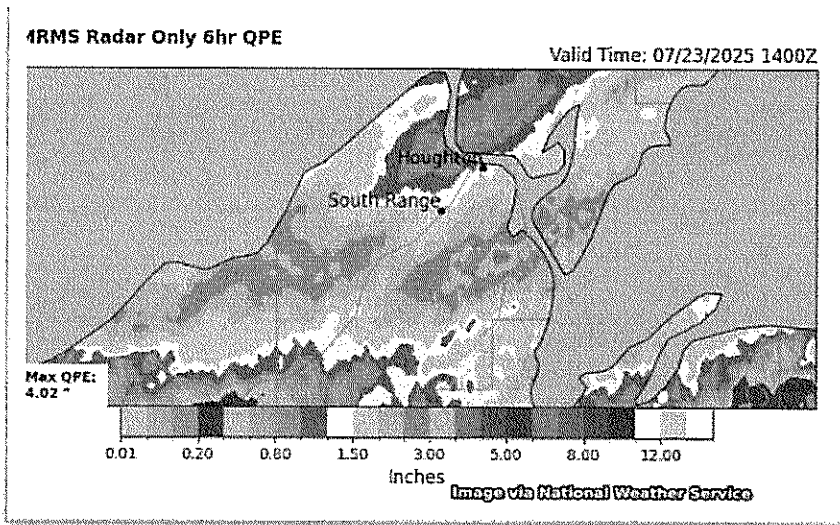
#### Flooding Update:

##### Background:

On July 23, 2025, portions of Houghton County experienced rainfall accumulations exceeding 4 inches over a 4-hour period, with peak rates reaching 2.5 inches per hour. This precipitation caused substantial damage to infrastructure, including roads, storm sewers, and culverts, along the storm's path (Figure 1).

The National Weather Service has reported that the 60-day estimated rainfall totals in affected areas range from 10 to 15 inches, representing a significant increase of 150 to 300% above normal rainfall levels (Figure 2). The adverse effects of these storms on civil infrastructure have been substantial, with the most recent event (July 23, 2025) resulting in the complete impassability of two roads and restricted traffic flow for several others.

Figure 1: Caption: 6-hourly radar estimated rainfall ending at 1000 EDT 23 July 2025



(Source: National Weather Service Marquette)

Figure 2: Estimated rainfall percentage above or below normal for the 60-day period from May 25 through July 24, 2025.



(Source: National Weather Service Marquette)

After consultation with MDOT, the Houghton Road Commission, and City of Houghton (the three entities with damage from the July 23rd flooding event), it was determined that the ER funding they were hoping to get from the Federal Highway Administration (essentially their emergency fund) can only be triggered if there is State Emergency/Disaster Declaration. Therefore, I recommended to Chairman Tikkanen that we make the request to the Governor's Office and on Thursday July 30th, we submitted our request to the EMHSD Captain. The three entities have since completed their preliminary damage assessment and all told, there was (at this time) about \$5.5M in damage from the flooding even(s). Below are two pictures of some of the worst damage (Rink Road, and Massie Rd).

On Thursday, August 7th, Captain Sweeney from EMHSD submitted his recommendation to the Governor's office that she declare a State of Disaster in Houghton and Ontonagon counties however, that until the Disaster Contingency fund (DCEF) is replenished by the legislature (it currently has a \$3M due to the other disasters in the state), that we not receive Section 19 funding. If granted, the declaration will open up the Federal Highway funding which is about \$4.8M of the \$5.5M in damage in the county.

Other flooding related:

Have received several calls from two residents south of Freda who are concerned about the private bridge over the Graveraet River. Apparently, the bridge is no longer structurally sound enough to have cars or trucks cross. I have spoken to two local residents (one lives on the stranded side). I explained that it is a private bridge on a private road and the county cannot pay to have it repaired. However, if there is an emergency, still call 911 and we will figure out a method of getting responders/law enforcement there or rescue someone and get them out. However, for fire service, there isn't any way to get a fire truck across.

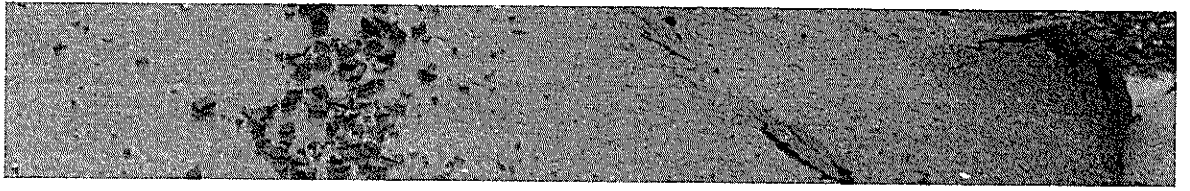
In talking with the Stanton Twp. Fire Chief, he told me they are prepared to do what they can, but yes, they won't be able to get their trucks across (he also told me that even if the bridge was in great repair, the distance and road conditions are such that they probably wouldn't get there in time to help much with a structure fire anyway, but they would try). They will do their best with side-by-sides and ATVs in conjunction with Toivola and Adams Twp. Fire departments.

There was a comment made at the Stanton Twp. meeting that implied that I was working on an alternative crossing or that I would try to intervene in an ongoing land dispute that is in court- this is not true. I repeatedly told the landowners that called and the Township Supervisor that I was not going to do that and they the landowners should contact a contractor to come and repair the bridge if they want to be able to use it.









## Houghton County Marina Survey

**SURVEY DEADLINE:** Completed survey results should be submitted to [thill@houghtoncounty.net](mailto:thill@houghtoncounty.net) by Friday, August 15, 2025.

**Help us improve the Houghton County Marina! Your feedback guides upgrades and funding opportunities.**

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### 1. How often do you use the Marina?

- ☐ Never
- ☐ Once or twice a year
- ☐ Monthly
- ☐ Weekly
- ☐ Daily (during boating season)

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### 2. What do you use at the Marina? (Check all that apply)

- ☐ Seasonal slip rental
- ☐ Short-term (transient) slip rental
- ☐ Fuel station
- ☐ Boat launch
- ☐ Pump-out station
- ☐ Restrooms/showers
- ☐ Laundry facilities
- ☐ Parking (vehicle/trailer)
- ☐ Picnic area
- ☐ WiFi/security
- ☐ Other:

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### 3. What improvements would you most like to see? (Pick up to 3)

- ☐ ADA restroom & shower upgrades
  - ☐ More seasonal slips
  - ☐ More transient slips
  - ☐ Wheelchair lift for boaters
  - ☐ More picnic/recreation areas
  - ☐ Electric vehicle chargers
  - ☐ Better security & lighting
  - ☐ Improved dredging/stormwater
  - ☐ Other:
-

**4. Would you support Houghton County applying for grants (with possible marina funds match) to pay for improvements?**

- ☐ Yes
- ☐ No
- ☐ Not sure

**5. Any other comments or ideas?**



**Thank you for your input!**

Your feedback helps ensure the Marina continues to serve our community and visitors well.

### **Why the Board Should Acknowledge the Marina Public Survey**

While formal approval of the public survey is not required by DNR guidelines, acknowledgment by the Board ensures:

1. **Transparency** – The public is aware the survey is part of the official Recreation Plan process, and it shows the Board supports seeking public input.
2. **Documentation** – Having the acknowledgment in the meeting minutes provides a clear record for the Recreation Plan file, which is helpful when submitting to the Michigan DNR for grant eligibility.
3. **Public Engagement** – Acknowledgment reinforces that the Board values community feedback and is actively involved in planning future marina improvements.
4. **Grant Readiness** – When grant reviewers see a documented Board acknowledgment, it strengthens our demonstration of public participation and governance oversight.

While the Board doesn't have to approve the survey itself, acknowledging it today ensures we have a public record that the survey is part of the official Recreation Plan process. It shows transparency, demonstrates that we value public input, and strengthens our documentation for DNR grant eligibility.

## **Houghton County 5-Year Recreation Plan Update – Status Tracker**

This tracker shows where Houghton County is in the process of updating its 5-Year Recreation Plan. This plan is required to maintain compliance with the Michigan DNR for the current Waterways grant and to remain eligible for future grant opportunities.

### **1. Step 1: Early Public Input**

☒ In Progress – Public input survey live until August 15, 2025. Collecting input at public meetings and from local boards.

### **2. Step 2: Plan Update**

Planned – August 16–29, 2025: Compile feedback and update the plan with survey results, admin structure, marina operations, and grant history.

### **3. Step 3: Board Review & Approval**

Planned – September/October 2025: Present updated plan to Board of Commissioners for adoption.

### **4. Step 4: 30-Day Public Review (Required)**

Planned – Early September to Early October: Official 30-day review period with public notices and posted copies.

### **5. Step 5: Submission to DNR**

Planned – Late October 2025: Submit approved plan and documentation to the Michigan DNR via MiGrants.

John S. Haeussler · 1203 Portage Dr · Hancock MI 49930  
(906)483-0144 · john@johnhaeussler.net

August 12, 2025

Mr. Tom Tikkanen  
Houghton County Board of Commissioners  
Houghton County Courthouse  
401 E Houghton Ave  
Houghton MI 49931

Chairperson Tikkanen and fellow Houghton County Commissioners –

I respectfully request that you accept my resignation from the Houghton County Land Bank Authority (LBA), effective immediately. My family is planning to make our primary residence outside of Houghton County soon, and it will no longer be appropriate for me to serve as an LBA director. My current term is scheduled to run through December 31, 2026.

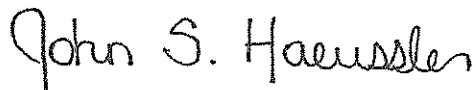
I have been a member of the LBA since its inception in 2009 and I'm thrilled with the work that has been accomplished under the leadership of Kathy Beattie and Lisa Mattila. The LBA started with nothing—no money, no experience with the relatively new concept of a “land bank”—and we immediately inherited troubled properties that demanded attention. Not all of our efforts were fruitful, notably some early bootstrap attempts to rehabilitate blighted properties, but we learned, improved, and advanced. Largely behind the scenes, the LBA has demolished many blighted and/or dangerous structures, administered to the stabilization and renovation of others, transferred side lots and otherwise made properties whole. More recently, the LBA has strategically targeted blighted properties for both small- and large-scale redevelopment. It is tremendously pleasing to pass a property that was once an eyesore and is now a positive in its community. And there are many more LBA-initiated and LBA-assisted examples of this forthcoming. The LBA is a county-level body, but a primary function has always been to support our local leaders in executing their visions for their communities.

I wish to praise the contributions to the LBA of Keweenaw Economic Development Alliance Executive Director Jeff Ratcliffe. He is invaluable and the greater community deserves to know that.

I extend a heartfelt thank you to my fellow LBA directors, past and present: Chairpersons Beattie and Mattila, Glenn Anderson, Dennis Barrette, Bill Bingham, Jim Hainault, Bill Hodges, and Tom Tikkanen. Working with this outstanding group of individuals for the betterment of our community has been nothing short of a delight. I will always treasure my experiences and these friendships.

Thank you, Commissioners, for the opportunity to serve this wonderful county for 16 years. It has been a privilege and a pleasure!

With gratitude—



John S. Haeussler

cc: Lisa Mattila, Chairperson, Houghton County Land Bank Authority  
Chelsea Rheault, Houghton County Administrator





# **2025**

## **MICHIGAN COUNTIES ANNUAL CONFERENCE**

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**SEPTEMBER 30–OCTOBER 2**  
**GRAND TRAVERSE RESORT, ACME**

**REGISTRATION IS NOW OPEN!**

Last day to register is Sept. 19

County leaders are again invited to gather at the Grand Traverse Resort in Grand Traverse County for the 2025 Michigan Counties Annual Conference.

This three-day, two-night event will feature:

- Plenary Session keynotes from James Olson, former CIA Chief of Counterintelligence, and Paul Mellor, author of *Finding the Keys* and an expert on memory enhancement.
- The 2025 President's Banquet, featuring the installation of Macomb County's Antoinette Wallace as MAC's 117th president.
- A Welcome Reception and strolling dinner in the Exhibitor Hall with more than 30 firms providing goods and services of importance to county government.
- MAC's Annual Business Meeting, which will review and approve MAC's policy platforms for the coming year.
- Membership elections will be held for seven seats on the MAC Board of Directors.
- Ten policy workshops ranging from the use of AI to build local economies to challenges to mental health services.

The conference also will include plenty of time for members to network and enjoy the facilities of the resort and the surrounding Grand Traverse community.

[DETAILS](#)

[REGISTER](#)

## QUESTIONS

Amanda Despins  
Events Coordinator  
[despins@micounties.org](mailto:despins@micounties.org)

[DECLINE](#)

If you no longer wish to receive notifications  
about this event, please click [DECLINE](#) above.

Michigan Association of Counties | 110 W. Michigan Ave. Suite 200 | Lansing, MI 48933 US

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**HOUGHTON COUNTY  
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931  
Telephone: (906) 482-8307

**HOUGHTON COUNTY OPPOSITION TO MDHHS PROPOSED COMPETITIVE  
PROCUREMENT PROCESS FOR PIHP SELECTION  
RESOLUTION #25-19**

**WHEREAS**, the State of Michigan currently operates a publicly managed and community-based system for the delivery of specialty behavioral health services through 10 Prepaid Inpatient Health Plans (PIHPs), which are responsible for managing Medicaid mental health, developmental disability, and substance use disorder services; and

**WHEREAS**, the current PIHP system has consistently demonstrated value, local accountability, and community engagement, while successfully managing costs and improving health outcomes for vulnerable populations; and

**WHEREAS**, the Michigan Department of Health and Human Services (MDHHS) recently announced plans to initiate a competitive procurement process for the management of PIHP functions, which may open the door to private, non-profit health plans or managed care organizations (MCOs) assuming control over behavioral health services; and

**WHEREAS**, such privatization could disrupt longstanding relationships between local mental health authorities, providers, and the communities they serve, and jeopardize the person-centered, recovery-oriented approach that has been cultivated under the public system; and

**WHEREAS**, many stakeholders, including individuals receiving services, advocates, local officials, and providers have expressed significant concerns about the potential impact of a competitive procurement process on care quality, access, local control, and transparency; and

**WHEREAS**, counties across Michigan have historically played a vital role in the governance, funding, and oversight of the public behavioral health system, and any change to that structure without meaningful county input undermines the principle of local governance; and

**WHEREAS**, maintaining a publicly accountable and locally governed behavioral health system is essential to ensuring that individuals with mental health and substance use needs receive timely, appropriate, and high-quality care.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Houghton County Board of Commissioners formally opposes the Michigan Department of Health and Human Services' (MDHHS) plan to implement a competitive procurement process for Prepaid Inpatient Health Plans (PIHPs); and

**BE IT FURTHER RESOLVED**, that the Board urges Governor Whitmer, the Michigan Department of Health and Human Services (MDHHS), and the Michigan Legislature to halt any plans for privatization and instead work collaboratively with counties, PIHPs, Community Mental Health Services Programs (CMHSPs), service users, and other stakeholders to strengthen and improve the public behavioral health system, by only allowing public organizations with experience in managing Michigan's public mental health system to be part of any bid process should one occur; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be transmitted to Governor Gretchen Whitmer, MDHHS Director Elizabeth Hertel, members of the Michigan Legislature representing Houghton County, and the Michigan Association of Counties (MAC).

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No: None (0)

Motion carried.

---

Tom Tikkanen, Chairman  
Houghton County Board of Commission

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Date

**RESOLUTION DECLARED ADOPTED.**

[illegible]

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular Meeting held on August 12, 2025, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 12<sup>th</sup> day of August, 2025.

Jennifer Kelly, County Clerk  
County of Houghton

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## MIDC Update

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From Chelsea Rheault <[chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)>

Date Thu 8/7/2025 3:46 PM

To Ann Harris <[aharris@tcpd.legal](mailto:aharris@tcpd.legal)>; David Gemignani <[dgemignani@tcpd.legal](mailto:dgemignani@tcpd.legal)>

Cc Board of Commissioners <[boc@houghtoncounty.net](mailto:boc@houghtoncounty.net)>

 1 attachment (19 KB)

FY19-FY23 Houghton County Disallowances Final Version (4).xlsx;

Hi Ann & Dave,

I received an update from MIDC regarding the Financial Status Reports (FSRs). Unfortunately, they are still not approved. MIDC reviewed and reconciled the submitted invoices and identified expenditures that were not approved under the grant guidelines. These unapproved expenses date back to FY2019.


Attached is a spreadsheet from MIDC outlining the specific items in question, the total dollar amount, and the corresponding references to the MIDC grant manual.

This matter will be brought before the full Board of Commissioners at their upcoming meeting to determine how to move forward.

I'll be out of the office tomorrow, but feel free to email me with any questions. I'll respond as soon as I'm able.



**CHELSEA RHEULT, MBA**  
Houghton County  
Administrator

 (906) 482-8307

 [chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)

 [www.houghtoncounty.net](http://www.houghtoncounty.net)

 401 E Houghton Ave  
Houghton, MI 49931

**Houghton County Disallowances by Grant Year:**

FY19:	\$ 22,084.95
FY20:	\$ 6,737.83
FY21:	\$ 4,279.75
FY22:	\$ 6,221.42
FY23:	\$ 10,848.26
<hr/>	
<b>Total FY19-FY23 Disallowances:</b>	<b>\$ 50,172.21</b>

BB

Baker, Brett (LARA) <BakerB24@michigan.gov>

Reply Reply all Forward

Print

To: Chelsea Rheault, Mack, Rebecca (LARA) <MackR2@michigan.gov>

11/28/2023 9:35 AM

CC: jrmorgan@laurerbachman.com

CAUTION: This email originated from outside the organization of Ingham County. Exercise EXTREME caution when opening external attachments or links from unexpected senders.

Good morning, Chelsea,

Earlier today, I sent back the FY24 Q1 FSR for corrections in EGRAMS since the total claimed on the FSR included \$25.00 for State Bar of Michigan Section Dues and \$140.00 for a CDAM membership. Please adjust the total claimed on the FY24 Q1 FSR in EGRAMS and re-submit.

To answer your question, the total dollar amount of expenditures disallowed for FY24 is \$625.00, which is comprised of the following:

October 2023:

State Bar of Michigan Section Dues: \$25.00

CDAM Membership: \$140.00

March 2024:

NACDL Dues: \$145.00

April 2024:

NACDL Dues: \$145.00

NACDL Dues: \$145.00

September 2024:

State Bar of Michigan Section Dues: \$25.00

Thank you,

Brett

Brett Baker, Grant Analyst

611 W. Ottawa Street, 2<sup>nd</sup> Floor,

Lansing, Michigan 48933

BakerB24@michigan.gov

(517) 643-2664

BS&A Software Update Notice



<b>FY19:</b>			<b>FY20:</b>			<b>FY21:</b>		
<b>October 2018</b>			<b>October 2019</b>			<b>October 2020</b>		
ICLE Subscription	\$	1,295.00	Marquette County- Filing Fees	\$	10.00	ICLE Subscription		\$ 1,369.00
Travelers (Building Ins.)	\$	348.00	Alger Circuit Court - Filing Fees	\$	10.00			
<b>December 2018</b>			SBM Dues - \$340.00 total/\$25.00 in section dues			<b>November 2020</b>		
RNA1 (Depreciation)	\$	1,768.22	SBM Dues - \$340.00 total/\$25.00 in section dues	\$	25.00	Cooper County Bar Dues	\$	60.00
<b>April 2019</b>			<b>November 2019</b>			<b>December 2020</b>		
Copper County Bar (Dues)	\$	60.00	Copper County Bar (Dues)	\$	60.00	SBM - \$390.00 total/\$25.00 in section dues	\$	25.00
<b>May 2019</b>			January 2020			SBM - \$390.00 total/\$25.00 in section dues	\$	25.00
NACDL (1 yr of dues for...)	\$	435.00	Lawyers Weekly (1 year) (Subscription)	\$	269.00	SBM - \$390.00 total/\$25.00 in section dues	\$	25.00
Lawyers Weekly Subscription	\$	369.00	March 2020			<b>February 2021</b>		
<b>July 2019</b>			NACDL Dues	\$	298.00	Lawyers Weekly Subscription	\$	369.00
CDAM (Dues)	\$	86.00	<b>April 2020</b>			<b>March 2021</b>		
CDAM (Dues)	\$	140.00	NACDL Dues	\$	99.00	Montcalm County Filing Fees	\$	13.75
CDAM (Dues)	\$	170.00	<b>June 2020</b>			NACDL Dues	\$	290.00
James Publishing (DU) Trial Tools (Subscriptions)	\$	184.00	CDAM Dave's dues	\$	140.00	Northend Excavating (Banks Back/Loade)	\$	200.00
Wolters Kluwers (Drunk Driving) (Subscriptions)	\$	199.00	Wolters Kluwers (dd defense) (Subscription)	\$	250.00	<b>April 2021</b>		
Dollar Bar Linoleum (Repair Floor)	\$	203.00	Quill (Yearly Membership)	\$	69.99	NACDL - Dave's Dues	\$	145.00
<b>August 2019</b>			<b>August 2020</b>			<b>May 2021</b>		
Thompson Reuters (Update Law Library)	\$	6,973.95	CDAM Dues	\$	170.00	James Publishing - update to Attack!... (Subscription)	\$	164.00
Northend Excavating (Remove Wall)	\$	277.16	Wolters Kluwers Drunk Driving Defense Subscription	\$	265.00	<b>June 2021</b>		
UP and Running (Security System)	\$	2,500.00	James Wisehart (Picnic Table)	\$	250.00	CDAM Dues for Dave	\$	140.00
NACDL (Training Materials)	\$	1,878.00	<b>September 2020</b>			<b>July 2021</b>		
<b>September 2019</b>			RNA 2 To record FY202 (Depreciation)			CDAM Dues	\$	85.00
RNA1 (Depreciation)	\$	2,652.35	<b>Total FY20 Disallowances:</b>			<b>September 2021</b>		
ICLE (Subscription)	\$	1,369.00				ICLE Subscription	\$	1,369.00
Northend Excavating (Steel Security)	\$	1,178.27				<b>Total FY21 Disallowances:</b>		
<b>Total FY19 Disallowances:</b>								\$ 4,279.75

**FY22:****November 2021**

Roger Harris - install 2 security - Building Repairs      \$    100.00  
Roger Harris - install new front - Building Repairs      \$     50.00

**February 2022**

Northend Excavating - Heavy Equipment      \$    500.00

**March 2022**

CDAM Dues      \$     85.00  
CDAM Dues      \$    280.00  
NACDL Dues      \$    290.00

**April 2022**

NACDL Dues      \$    145.00

**September 2022**

RNA2 - FY 2022 Depreciation      \$ 4,746.42  
SBM Dues - \$440.00 total/\$25.00 in section dues      \$    25.00  
  
**Total FY22 Disallowances:**      \$ 6,221.42

**FY23****October 2022**

ICLE Subscription      \$ 1,369.00

**December 2022**

CDAM - 7 memberships,...      \$    925.00

**February 2023**

True Value Hardware - Entry door keys      \$    21.97  
True Value Hardware - Entry door      \$    98.86  
Supply House - New heat duct      \$    34.81

**June 2023**

CDAM - yearly dues      \$    140.00

**July 2023**

Paul Eiseter - Security Door Trim      \$    536.20

**September 2023**

RNA2 - FY23 Depreciation      \$ 7,722.42  
  
**Total FY23 Disallowances:**      \$ 10,848.26

<b>Category 1: Subscriptions and Quill Membership</b>	<b>Grant Manual Page Reference:</b>	<b>Rationale:</b>
ICLE Subscriptions	Pg. 15	Grant funding is not permitted for any optional professional organizations.
Lawyers Weekly Subscriptions	Pg. 15	Grant funding is not permitted for any optional professional organizations.
James Publishing Subscriptions	Pg. 15	Grant funding is not permitted for any optional professional organizations.
Wolters Kluwers - Drunk Driving Subscription	Pg. 15	Grant funding is not permitted for any optional professional organizations.
Quill Membership	Pg. 39	Not set forth in the approved plan and cost analysis.
<b>Category 2: Legal Memberships and Dues</b>		
Copper County Bar Dues	Pg. 15	Grant funding is not permitted for local bar dues.
NACDL Dues	Pg. 20	Grant funding is not permitted for NACDL membership.
CDAM Dues	Pg. 20	Grant funding is not permitted for CDAM membership.
State Bar of Michigan Section Dues	Pg. 15	Grant funding is not permitted for SBM section dues.
<b>Category 3: Building-Related</b>		
Travelers (Building Insurance)	Pg. 14	Only lease payments are permitted.
Depreciation	Pg. 14	Only lease payments are permitted.
Dollar Bar Linoleum (Floor Repair)	Pg. 14	Only lease payments are permitted.
Northend Excavating - Remove Wall	Pg. 14	Only lease payments are permitted.
UP & Running - Security System	Pg. 14	Only lease payments are permitted.
Northend Excavating - Stell Security	Pg. 14	Only lease payments are permitted.
Northend Excavating - Banks Back	Pg. 14	Only lease payments are permitted.
Roger Harris - install 2 security - building repairs	Pg. 14	Only lease payments are permitted.
Roger Harris - install new front - building repairs	Pg. 14	Only lease payments are permitted.
Northend Excavating - Heavy Equipment	Pg. 14	Only lease payments are permitted.
True Value Hardware - Entry door keys	Pg. 14	Only lease payments are permitted.
True Value Hardware - Entry door	Pg. 14	Only lease payments are permitted.
Supply House - new heat duct	Pg. 14	Only lease payments are permitted.
Paul Elsentres - Security door trim	Pg. 14	Only lease payments are permitted.
<b>Category 4: Filing Fees</b>		
Filing Fees - Marquette County	Pg. 35	Considered overhead for MIDC grant purposes.
Filing Fees - Alger County	Pg. 35	Considered overhead for MIDC grant purposes.
Filing Fees - Montcalm County	Pg. 35	Considered overhead for MIDC grant purposes.
<b>Category 5: Law Library</b>		
Thompson Reuters - Update Law Library	Pg. 39	Not set forth in the approved plan and cost analysis.
<b>Category 6: Training Materials</b>		
NACDL Training Materials	Pg. 15	Not an eligible training expense per MIDC Standard 1.

**Grant Manual References:**

**Page 14 - Lease Payments**

"Lease or rent payments for offices of funding unit employees providing direct services and their staff are permissible expenses."

**Page 15 - Bar Dues/Memberships**

"A compliance plan may include the cost of the State of Michigan's basic bar dues for attorneys employed full time by the system."

"MIDC grant funding is not permitted for membership in local bar associations or any optional professional organizations, with the exception of funding for eligible training resources indicated by MIDC Standard 1."

**Page 20 - Bar Dues/Memberships**

"MIDC Grant funding will not be awarded for membership to the National Legal Aid and Defender Association (NLADA), the National Association for Criminal Defense Lawyers (NACDL), the National Association for Criminal Defense Attorneys of Michigan (CDAAM), the Institute for Continuing Legal Education (ICLE), or local bar associations."

**Page 35 - Standard 8 Compensation**

"The Standard contemplates office overhead, local travel, and annual cost of living increases."

"Attorneys should be reimbursed for any reasonable out-of-pocket expenses they incur as a result of representation (for example: extraordinary copying or mailing costs to reproduce discovery, or materials to prepare for trial)."

**Page 39 - Cost Analysis**

"Systems will work with the MIDC staff to finalize a budget consistent with the cost analysis approved by the MIDC."

"This process may require assignment of spending between state and local funding sources."

"Funding must only be used as set forth in the approved plan and cost analysis."

**Page 42 - Budget Adjustments**

"Adjustments to a system's approved contract budget must be communicated promptly to the Regional Manager."

"Once a cost analysis has been approved by the MIDC, the award total cannot increase, but adjustments within the award total can be allowed."

"Please contact your Regional Manager for guidance with budget adjustments."

**Page 43 - Budget Adjustments**

"Funding units are required to use the MIDC's grant management system for any budget adjustment request and must obtain approval of MIDC staff prior to making any changes to the contract budget."

Baker Brett (LARA) <bakerb24@michigan.gov>

Can Reply Reply all Forward

To: Chelsea Rheault

Wed 11/19/2025 4:28 PM

Cc: jmangan@lautrebachamen.com; Mack, Rebecca (LARA) <MackR2@michigan.gov>

CAUTION: This email originated from outside the organization of Ingham County. Exercise EXTREME caution when opening external attachments to emails from unknown senders. Hi Chelsea,

After reviewing the documentation, I have a few follow-up questions about some of the expenses included in the TCPD Reports:

1. The October 2023 Report included a \$40,000.00 expense for retirement.

What exactly was the \$40,000.00 retirement expense for?

2. The April 2024 Report included a \$2,000.00 expense for a down payment recorded under Furniture/Equipment.

What specific furniture and/or equipment was this down payment for?

Was the value of the furniture and/or equipment ever greater than \$5,000.00?

3. The May 2024 Report included a \$455.78 expense from Wayfair.

Was this expense for a wardrobe closet to store clothes for clients?

4. The June 2024 Report included a \$325.00 expense from Paul Ester for assembly.

Was this expense to assemble the Wayfair furniture ordered? If not, what specifically was this assembly expense for?

5. The September 2024 Report included a \$440.00 expense for State Bar of Michigan dues.

Was any of the \$440.00 amount attributable to section dues?

Thank you,  
Brett

CR

Chelsea Rheault

To: Baker, Brett (LARA) <bakerb24@michigan.gov>

Cc: jmanagan@lausterbach.com; Mack, Rebecca (LARA) <MackR2@michigan.gov>

RE: PER update. em)

1/14/16

Print Reply Reply all Forward

Print 1/14/2016 9:22 AM

Good morning Brett,

Please find attached the responses I received from TCPD.

Please let me know if there is anything else I can provide you with, or how to proceed.

Thank you,



CHELSEA RHEAULT, MBA  
Houghton County  
Administrator

Phone: 907.422.8307

Email: [chelsea.rheault@houghtonmi.gov](mailto:chelsea.rheault@houghtonmi.gov)

Website: [www.houghtonmi.gov](http://www.houghtonmi.gov)

Address: 401 E. Houghton Ave.  
Houghton, MI 49931

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**[Draft] RE: FSR update**

---

**From** Ann Harris <aharris@tcpd.legal>  
**Draft saved** Thu 7/10/2025 2:20 PM  
**To** Chelsea Rheault <chelsea@houghtoncounty.gov>  
**Cc** David Gemignani <dgemignani@tcpd.legal>; Cameron Herrington <cherrington@tcpd.legal>; Joseph Mangan <jmangan@lauterbachamen.com>

**CAUTION:** This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Chelsea:

I will respond to each of the MIDC's questions below:

**From:** Chelsea Rheault <chelsea@houghtoncounty.gov>  
**Sent:** Wednesday, July 9, 2025 4:37 PM  
**To:** Ann Harris <aharris@tcpd.legal>; David Gemignani <dgemignani@tcpd.legal>  
**Cc:** Board of Commissioners <boc@houghtoncounty.net>  
**Subject:** FSR update

Hi Ann and Dave,

As I mentioned earlier, all four FSR's have been submitted and are awaiting for approval/review.

I received some correspondence from MIDC today, they are looking for answers to the following questions:

"After reviewing the documentation, I have a few follow-up questions about some of the expenses included in the TCPD Reports.

1. The October 2023 Report included a \$40,000.00 expense for retirement.

What exactly was the \$40,000.00 retirement expense for?

RESPONSE: \$40,000.00 was transferred from our General Account to our Payroll Account on 10/23/23. The money was then transferred from our Payroll Account to our retirement fund, American Funds. This amount was the employer's discretionary profit sharing contribution for that year. Each year TCPD makes an employer's discretionary profit sharing contribution and that money is divided between all employees of TCPD. The amount that each employee receives is calculated by Pension Consultants Co. (pension plan management company) Each employee receives a pro-rata share of the yearly employer's contribution. This pro-rata share is based on each employee's proportional annual salary to the total annual payroll of TCPD.

The April 2024 Report included a \$2,000.00 expense for a down payment recorded under Furniture/Equipment.

What specific furniture and/or equipment was this down payment for?

RESPONSE: The payment of \$2,000 on 4/12/24 – Check #3527 was for a down payment of a scanner and a new desktop computer for Taryn Clisch, our Legal Assistant. We purchased this equipment from Up & Running Technology Solutions.

Was the value of the furniture and/or equipment ever greater than \$5,000.00?

RESPONSE: No, not this particular equipment. The final payment for this equipment was made on 5/14/24 and that payment was in the amount of \$2,680.94 – check #3573.

3. The May 2024 Report included a \$455.78 expense from Wayfair.

Was this expense for a wardrobe closet to store clothes for clients?

RESPONSE: It was for 2 wardrobe closets to store client's clothes for court appearances.

4. The June 2024 Report included a \$325.00 expense from Paul Eister for assembly.

Was this expense to assemble the Wayfair furniture ordered? If not, what specifically was this assembly expense for?

RESPONSE: Yes, it was for assembly of two wardrobe closets purchased from Wayfair for client's clothing.

5. The September 2024 Report included a \$440.00 expense for State Bar of Michigan dues.

Was any of the \$440.00 amount attributable to section dues?"

RESPONSE: The payment of \$440 paid via EFT on 9/25/24 was for David Gemignani's State of Michigan Bar dues. \$25.00 of this amount was for Criminal Law Section dues.

Please note that a description of each expense is indicated in the itemized profit and loss statements, on the check stubs, and on the actual receipts. All of which I have previously provided.

If you have any further questions, please contact me.

PLEASE CONFIRM RECEIPT OF THIS E-MAIL.

Ann M. Harris  
Administrator  
Tri-County Public Defenders  
1221 Schoolhouse Drive  
Houghton, MI 49931  
Phone: 906-487-7007  
Fax: 906-487-7027



Email: [aharris@tcpd.legal](mailto:aharris@tcpd.legal)

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Baker, Brett (LARA) <bakers24@michigan.gov>

Reply Reply all Forward

To: Chelsea Rheault, Mark, Rebecca (LARA) <MarkR2@michigan.gov>

Mon 7/14/2025 1:07 PM

Cc: jmanigan@lauterbachamen.com

CAUTION: This email originated from outside the organization of Ingham County. Exercise EXTREME caution when opening external attachments or links from unknown sender(s).

Good afternoon, Chelsea,

I sent the Q2, Q3, and Q4 FY24 FSRs back for further corrections:

FY24 Q2:

1. As a new attachment under Contracts for Attorneys, please attach page 1 of the January 2024 Expenses Report for TCPD.
2. The February 2024 Expenses Report for TCPD includes \$2,040.00 for building repairs. This \$2,040.00 expenditure is disallowed for MIDC Grant purposes.
3. The March 2024 Expenses Report for TCPD includes \$145.00 for NACDL dues. For MIDC Grant purposes, this expenditure is disallowed. Per page 20 of the MIDC Grant Manual: "MIDC Grant funding will not be awarded for membership to the National Legal Aid and Defender Association (NLADA), the National Association for Criminal Defense Lawyers (NACDL), the Criminal Defense Attorneys of Michigan (CDAM), the Institute for Continuing Legal Education (ICLE), or local bar associations."

FY24 Q3:

1. The April 2024 Expenses Report for TCPD includes two different \$145.00 expenditures for NACDL dues. These expenditures are disallowed for MIDC Grant purposes. Per page 20 of the MIDC Grant Manual: "MIDC Grant funding will not be awarded for membership to the National Legal Aid and Defender Association (NLADA), the National Association for Criminal Defense Lawyers (NACDL), the Criminal Defense Attorneys of Michigan (CDAM), the Institute for Continuing Legal Education (ICLE), or local bar associations."

FY24 Q4:

1. Goodman Law invoices #2083 for \$531.29 and #2040 for \$443.32 are included in both the Q3 and Q4 FSR totals. Please deduct \$974.61 from the total claimed for the Q4 FSR to avoid counting the expenditures twice for FSR reporting purposes.
2. The September 2024 Expenses Report for TCPD includes \$440.00 for State Bar of Michigan dues. \$25.00 of the \$440.00 expenditure is attributable to section dues. Section dues are disallowed for MIDC Grant purposes. Only basic bar dues are allowed for MIDC Grant purposes. Per page 15 of the MIDC Grant Manual: "A compliance plan may include the cost of the State of Michigan's basic bar dues for attorneys employed full time by the system."

Please let me know if you have any questions or concerns about any of the corrections outlined above.

Thank you,  
Brett

Re: FSR Update

---

From Chelsea Rheault <chelsea@houghtoncounty.gov>

Date Tue 7/15/2025 3:24 PM

To Ann Harris <aharris@tcpd.legal>

Thanks for the response.

Fy24 Q2

#2. I was able to review TCPD financials. I think the issue is how TCPD is coding expenditures. The profit & loss statement has a 66510 repairs and maintenance account with \$2,040.00 in activity. However, the P&L detail does not list this account. I will ask MIDC to re-review this, as it seems the \$2,040.00 is \$40.00 A+ Pest Control and \$2,000.00 monthly rental fee.

4:03 PM

04/07/25

Accrual Basis

Tri-County Public Defenders  
Profit & Loss Detail  
February 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	02/09/2024	3455	A+ Pest Management	pest control			10000 - TCPD ...	40.00	40.00
Total 66520 - Cleaning/Janitorial								40.00	40.00
66540 - Covid Cleaning & Supplies									
Check	02/09/2024	3454	Office Express UP	Inv #200749; 200...			10000 - TCPD ..	360.00	360.00
Total 66540 - Covid Cleaning & Supplies								360.00	360.00
66570 - Computer repairs, backup, email									
Check	02/09/2024	3460	UP And Running	INV #37594; #37...			10000 - TCPD ...	2,150.97	2,150.97
Total 66570 - Computer repairs, backup, email								2,150.97	2,150.97
Total 66500 - Repairs and Maintenance								2,550.97	2,550.97

11:15 AM

03/05/24

Accrual Basis

Tri-County Public Defenders  
Profit & Loss  
February 2024

	Feb 24
Ordinary Income/Expense	
Income	
42000 - State Income	79,967.59
Total Income	79,967.59
Expense	
51000 - Salaries & Wages	19,391.82
52000 - Payroll Taxes	1,555.20
53000 - Employee Benefits	
53100 - Health Insurance	6,087.42
53201 - Life and disability Ins.	705.93
Total 53000 - Employee Benefits	6,793.35
58000 - Direct Case Costs	
58020 - Criminal History Report	120.00
58030 - Expert Witness fees	2,166.00
58050 - Transcripts	49.20
58051 - Investigative Services	489.60
Total 58000 - Direct Case Costs	2,824.80
64200 - Subscriptions	843.75
65100 - Internet And Phones	184.97
66200 - Website	75.80
66200 - Office Supplies	1,041.64
66500 - Repairs and Maintenance	
66510 - Building Repairs	2,040.00
66540 - Covid Cleaning & Supplies	360.00
66570 - Computer repairs, backup, email	2,150.97
Total 66500 - Repairs and Maintenance	4,550.97
67000 - Professional Fees	
67100 - Accounting fees	724.32
Total 67000 - Professional Fees	724.32
67500 - Rent Expense	
67525 - Copier Lease	558.17
Total 67500 - Rent Expense	558.17
67700 - Telephone	320.00
68500 - Utilities	
68510 - Electric	248.54
68520 - Gas	103.78
68550 - Water	27.03
Total 68500 - Utilities	380.25
70000 - Attorney Training	110.00
Total Expense	39,354.24
Net Ordinary Income	40,613.35
Net Income	40,613.35



CHELSEA RHEAULT, MBA  
Houghton County  
Administrator

☎ (906) 482-8307

✉ [chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)

🌐 [www.houghtoncounty.net](http://www.houghtoncounty.net)

📍 401 E Houghton Ave  
Houghton, MI 49931

From: Ann Harris <[aharris@tcpd.legal](mailto:aharris@tcpd.legal)>  
Sent: Tuesday, July 15, 2025 11:34 AM  
To: Chelsea Rheault <[chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)>  
Subject: RE: FSR Update

**CAUTION:** This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Chelsea:

I'll answer the questions below in RED. I'm wondering if I made an error in any of these payments (like \$145 to the NACDL) what can be done about it now? The payments have already been made. I won't make this error in the future is about all I can say. Does the MIDC want the attorneys or myself to reimburse our general account for these expenses? If so, we will, just to get this over with.

Can you call me please? I would like to talk to you about some of this stuff.

Ann

PLEASE CONFIRM RECEIPT OF THIS E-MAIL.

Ann M. Harris  
Administrator  
Tri-County Public Defenders  
1221 Schoolhouse Drive  
Houghton, MI 49931  
Phone: 906-487-7007  
Fax: 906-487-7027  
Email: [aharris@tcpd.legal](mailto:aharris@tcpd.legal)

From: Chelsea Rheault <[chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)>  
Sent: Tuesday, July 15, 2025 7:42 AM  
To: Ann Harris <[aharris@tcpd.legal](mailto:aharris@tcpd.legal)>  
Subject: Fw: FSR Update



CHELSEA RHEAULT, MBA  
Houghton County  
Administrator

☎ (906) 482-8307

✉ [chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)

🌐 [www.houghtoncounty.net](http://www.houghtoncounty.net)

📍 401 E Houghton Ave  
Houghton, MI 49931

From: Baker, Brett (LARA) <[BakerB24@michigan.gov](mailto:BakerB24@michigan.gov)>  
Sent: Monday, July 14, 2025 1:07 PM  
To: Chelsea Rheault <[chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)>; Mack, Rebecca (LARA) <[MackR2@michigan.gov](mailto:MackR2@michigan.gov)>  
Cc: [jmangan@lauterbachamen.com](mailto:jmangan@lauterbachamen.com) <[jmangan@lauterbachamen.com](mailto:jmangan@lauterbachamen.com)>  
Subject: RE: FSR Update

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Good afternoon, Chelsea,

I sent the Q2, Q3, and Q4 FY24 FSRs back for further corrections:

FY24 Q2:

1. As a new attachment under Contracts for Attorneys, please attach page 1 of the January 2024 Expenses Report for TCPD.  
CHELSEA: I'M NOT SURE ABOUT THIS ONE. YOU PROBABLY HAVE THAT PAGE 1. MAYBE IT GOT STUCK TO ANOTHER PAGE, BUT IF YOU NEED SOMETHING FROM ME, JUST LET ME KNOW. ah
2. The February 2024 Expenses Report for TCPD includes \$2,040.00 for building repairs. This \$2,040.00 expenditure is disallowed for MIDC Grant purposes. CHELSEA: I HAVE REVIEWED THE FEBRUARY 24 EXPENSES CAREFULLY AND THERE IS NO SUCH PAYMENT OF \$2,040.00 FOR BUILDING REPAIRS. I THINK WHOEVER IS AUDITING OUR BOOKS AT THE MIDC IS NOT LOOKING AT THE EXPENSES CORRECTLY. I THINK WHAT THEY ARE LOOKING AT IS \$2,000 PAID TO DAVID GEMIGNANI IN FEBRUARY OF 2024 FOR RENTAL OF THE BUILDING AND \$40.00 PAID TO DAVID GEMIGNANI IN FEBRUARY OF 2024 FOR CELL PHONE REIMBURSEMENT. THEY MUST HAVE ADDED THESE TWO EXPENSES, WHICH AMOUNT TO \$2,040.00 AND THOUGHT THEY WERE FOR BUILDING REPAIRS FOR SOME REASON. Ah
3. The March 2024 Expenses Report for TCPD includes \$145.00 for NACDL dues. For MIDC Grant purposes, this expenditure is disallowed. Per page 20 of the MIDC Grant Manual: "MIDC Grant funding will not be awarded for membership to the National Legal Aid and Defender Association (NLADA), the National Association for Criminal Defense Lawyers (NACDL), the Criminal Defense Attorneys of Michigan (CDAM), the Institute for Continuing Legal Education (ICLE), or local bar associations." CHELSEA: I REVIEWED THE MARCH EXPENSE REPORT AND I DO FIND WHERE I PAID \$145 FOR DUES TO THE NACDL. THIS WAS MY ERROR. THE DUES ARE ONLY APPROVED TO THE NAPD AND NOT THE NACDL. THESE DUES WERE PAID ON BEHALF OF CAMERON HERRINGTON. SHOULD CAMERON OR I REIMBURSE OUR GENERAL ACCOUNT FOR THE \$145.00? ah

FY24 Q3:

1. The April 2024 Expenses Report for TCPD includes two different \$145.00 expenditures for NACDL dues. These expenditures are disallowed for MIDC Grant purposes. Per page 20 of the MIDC Grant Manual: "MIDC Grant funding will not be awarded for membership to the National Legal Aid and Defender Association (NLADA), the National Association for Criminal Defense Lawyers (NACDL), the Criminal Defense Attorneys of Michigan (CDAM), the Institute for Continuing Legal Education (ICLE), or local bar associations." CHELSEA: I REVIEWED THE APRIL EXPENSE REPORT AND I DO FIND WHERE I PAID \$145 FOR DUES TO THE NACDL. THIS WAS MY ERROR. THE DUES ARE ONLY APPROVED TO THE NAPD AND NOT THE NACDL. THESE DUES WERE PAID ON BEHALF OF DAVID GEMIGNANI. SHOULD DAVID OR I REIMBURSE OUR GENERAL ACCOUNT FOR THE \$145.00?

2. FY24 Q4:

1. Goodman Law invoices #2083 for \$531.29 and #2040 for \$443.32 are included in both the Q3 and Q4 FSR totals. Please deduct \$974.61 from the total claimed for the Q4 FSR to avoid counting the expenditures twice for FSR reporting purposes. CHELSEA: THIS IS SOMETHING YOU'LL HAVE TO DO ON YOUR END. I DON'T KNOW WHAT HAPPENED HERE. ah
2. The September 2024 Expenses Report for TCPD includes \$440.00 for State Bar of Michigan dues. \$25.00 of the \$440.00 expenditure is attributable to section dues. Section dues are disallowed for MIDC Grant purposes. Only basic bar dues are allowed for MIDC Grant purposes. Per page 15 of the MIDC Grant Manual: "A compliance plan may include the cost of the State of Michigan's basic bar dues for attorneys employed full time by the system." CHELSEA: THIS WAS MY ERROR. I DIDN'T REALIZE THAT SECTION DUES IN THE AMOUNT OF \$25 PER YEAR WERE NOT ALLOWED. THE ATTORNEYS FILL OUT THEIR OWN YEARLY BAR DUES QUESTIONNAIRE AND DAVE ALWAYS CHECKS THE CRIMINAL LAW SECTION (\$25). SHOULD DAVID PERSONALLY REIMBURSE OUR GENERAL ACCOUNT FOR THE \$25? ah

Please let me know if you have any questions or concerns about any of the corrections outlined above.

Thank you,  
Brett

Brett Baker, Grant Analyst  
611 W. Ottawa Street, 4<sup>th</sup> Floor,  
Lansing, Michigan 48933  
[BakerB24@michigan.gov](mailto:BakerB24@michigan.gov)  
(517) 643-2604

From: Chelsea Rheault <[chelsea@houghtoncounty.gov](mailto:chelsea@houghtoncounty.gov)>  
Sent: Monday, July 7, 2025 1:03 PM  
To: Baker, Brett (LARA) <[BakerB24@michigan.gov](mailto:BakerB24@michigan.gov)>; Mack, Rebecca (LARA) <[MackR2@michigan.gov](mailto:MackR2@michigan.gov)>  
Cc: [jmangan@lauterbachamen.com](mailto:jmangan@lauterbachamen.com)  
Subject: Re: FSR Update

CAUTION: This is an External email. Please send suspicious emails to [abuse@michigan.gov](mailto:abuse@michigan.gov)

BB

Baker, Brett (LARA) <bakerb24@michigan.gov>

Reply Reply Reply Forward

To: Chelsea Rheault Mack, Rebecca (LARA) <MackR2@michigan.gov>

Wed 7/18/2023 1:14 PM

Co: jrmangan@lauterbach.com

CAUTION: This email originated from outside the organization of Houghton County. Exercise EXTREME caution when opening attachments or links from unknown sources.

Good afternoon, Chelsea,

After speaking with Rebecca this afternoon, the \$2,040.00 is allowed for MDC grant purposes since it is attributable to a \$2,000.00 monthly rent payment and a \$40.00 bill from A+ Pest Management.

Thank you,  
Brett


June, 2025 Bill

From Ann Harris <aharris@tcpd.legal>

Date Fri 7/25/2025 3:02 PM

To Accounting <accounting@houghtoncounty.gov>

Cc Chelsea Rheault <chelsea@houghtoncounty.gov>; David Gemignani <dgemignani@tcpd.legal>

 1 attachment (3 MB)

doc04181020250725145756.pdf;

**CAUTION:** This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Alex:

Attached please find our bill/profit and loss statement and a balance sheet for June of 2025. As requested by the finance committee, I have also attached copies of all receipts for this same period. Please forward payment to our office at your earliest convenience.

Thank you.

Ann

PLEASE CONFIRM RECEIPT OF THIS E-MAIL.

Ann M. Harris  
Administrator  
Tri-County Public Defenders  
1221 Schoolhouse Drive  
Houghton, MI 49931  
Phone: 906-487-7007  
Fax: 906-487-7027  
Email: [aharris@tcpd.legal](mailto:aharris@tcpd.legal)



11:36 AM

07/25/25

Accrual Basis

# Tri-County Public Defenders

## Profit & Loss Detail

June 2025

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
42000 · State Income	06/27/2025	Deposit	Tri-County Public De...	February, March, April, 202...		10000 · TCPD ...	202,491.33	202,491.33
Deposit							202,491.33	202,491.33
Total 42000 · State Income							202,491.33	202,491.33
<b>Expense</b>								
<b>51000 · Salaries &amp; Wages</b>								
General Journal	06/04/2025	23-11		Bi-weekly payroll journal		-SPLIT-	21,763.07	21,763.07
General Journal	06/20/2025	23-12		Bi-weekly payroll journal		-SPLIT-	22,101.53	43,864.60
General Journal	06/26/2025	23-13		Bi-weekly payroll journal		-SPLIT-	21,901.53	65,766.13
Total 51000 · Salaries & Wages							65,766.13	65,766.13
<b>52000 · Payroll Taxes</b>								
General Journal	06/04/2025	23-11		Bi-weekly payroll journal		51000 · Salarie...	1,664.88	1,664.88
General Journal	06/20/2025	23-12		Bi-weekly payroll journal		51000 · Salarie...	1,690.76	3,355.64
General Journal	06/26/2025	23-13		Bi-weekly payroll journal		51000 · Salarie...	1,675.46	5,031.10
Total 52000 · Payroll Taxes							5,031.10	5,031.10
<b>53000 · Employee Benefits</b>								
53100 · Health Insurance	06/16/2025	4078	Blue Cross Blue Shi...			10000 · TCPD ...	6,994.78	6,994.78
Check							6,994.78	6,994.78
Total 53100 · Health Insurance								
53201 · Life and disability Ins.	06/16/2025	EFT	UNUM			10000 · TCPD ...	789.61	789.61
Check							789.61	789.61
Total 53201 · Life and disability Ins.								
<b>53600 · TCPD Retirement Plan</b>								
Check	06/06/2025	EFT	American Funds			10100 · TCPD ...	1,157.10	1,157.10
Check	06/20/2025	EFT	American Funds			10100 · TCPD ...	1,290.47	2,447.57
Total 53600 · TCPD Retirement Plan							2,447.57	2,447.57
Total 53000 · Employee Benefits							10,231.96	10,231.96
<b>58000 · Direct Case Costs</b>								
<b>58020 · Criminal History Report</b>								
Check	06/03/2025	EFT	Michigan State Police	ichat/jason novak		10000 · TCPD ...	10.00	10.00
Check	06/04/2025	EFT	Michigan State Police	ichat/kyle laplante		10000 · TCPD ...	10.00	20.00
Check	06/10/2025	EFT	Michigan State Police	ICHAT/Sally Gibson		10000 · TCPD ...	10.00	30.00
Check	06/12/2025	EFT	Michigan State Police	ICHATs - Ryan Szymanski ...		10000 · TCPD ...	20.00	50.00
Check	06/15/2025	EFT	Michigan State Police	ICHAT/JAMES LECLAIRE		10000 · TCPD ...	10.00	60.00
Check	06/16/2025	EFT	Michigan State Police	ICHAT/JOSEPH JOSSENS		10000 · TCPD ...	10.00	70.00

11:36 AM

07/25/25

Accrual Basis

# Tri-County Public Defenders

## Profit & Loss Detail

June 2025

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
Check	06/17/2025	EFT	Michigan State Police	ICHAT/ADAM GARVEY ON...		10000 · TCPD ...	10.00	80.00
Check	06/25/2025	EFT	Michigan State Police	ichat/bruce scherer		10000 · TCPD ...	10.00	90.00
Total 58020 · Criminal History Report								
58030 · Expert Witness fees								
Check	06/09/2025	4063	Athena Kheibara, Ph...	for an appeal to Houghton ...	X	10000 · TCPD ...	0.00	0.00
Check	06/09/2025	4064	Athena Kheibara, Ph...	preparation of comprehensi...		10000 · TCPD ...	13,140.12	13,140.12
Check	06/26/2025	4081	Great Lakes Recovery	VOID: Re: Evaluation on E...	X	10000 · TCPD ...	0.00	13,140.12
Total 58030 · Expert Witness fees								
58050 · Transcripts								
Check	06/09/2025	4061	LeAnn A. Pulda	Motion hearing on Loonsfoot		10000 · TCPD ...	65.10	65.10
Check	06/23/2025	4079	LeAnn A. Pulda	Prelim Exam Transcript/Per...		10000 · TCPD ...	9.90	75.00
Total 58050 · Transcripts								
58053 · Freedom of Information Requests								
Check	06/27/2025	4082	State of Michigan	Request Number: 31332831		10000 · TCPD ...	37.65	37.65
Total 58053 · Freedom of Information Requests								
Total 58000 · Direct Case Costs								
64200 · Subscriptions								
Check	06/09/2025	4056	Lexis Nexis			10000 · TCPD ...	869.06	869.06
Total 64200 · Subscriptions								
65100 · Internet And Phones								
Check	06/10/2025	4067	Charter Communica...			10000 · TCPD ...	190.00	190.00
Total 65100 · Internet And Phones								
65200 · Website								
Check	06/09/2025	4058	Opus Web Technolo...	webpage 1 month		10000 · TCPD ...	75.00	75.00
Total 65200 · Website								
66200 · Office Supplies								
Check	06/09/2025	4057	Wandel's Watercare	water		10000 · TCPD ...	43.70	43.70
Check	06/12/2025	4077	Quill	Invoice #44453663		10000 · TCPD ...	138.62	182.32
Check	06/23/2025	4080	Quill	Invoice #44619362		10000 · TCPD ...	69.99	252.31
Total 66200 · Office Supplies								
66210 · Postage								
Check	06/02/2025	4053	USPS	VOID: postage	X	10000 · TCPD ...	0.00	0.00
Check	06/04/2025	4055	USPS	postage stamps		10000 · TCPD ...	830.00	830.00

11:36 AM

07/25/25

Accrual Basis

# Tri-County Public Defenders

## Profit & Loss Detail

June 2025

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
Total 66210 · Postage							830.00	830.00
66500 · Repairs and Maintenance								
66520 · Cleaning/Janitorial								
Check	06/04/2025	4054	* Jason Hereford	10 hrs @ \$30 hr = \$300		10000 · TCPD ...	300.00	300.00
Check	06/09/2025	4062	A+ Pest Management	bug spraying		10000 · TCPD ...	40.00	340.00
Total 66520 · Cleaning/Janitorial							340.00	340.00
66570 · Computer repairs, backup, email								
Check	06/09/2025	4060	UP And Running	Inv#42798; 43027; 43028		10000 · TCPD ...	1,363.99	1,363.99
Total 66570 · Computer repairs, backup, email							1,363.99	1,363.99
Total 66500 · Repairs and Maintenance							1,703.99	1,703.99
67000 · Professional Fees								
67100 · Accounting fees								
Check	06/06/2025	EFT	Paychex Fees			10100 · TCPD ...	169.80	169.80
Check	06/20/2025	EFT	Paychex Fees			10100 · TCPD ...	244.80	414.60
Total 67100 · Accounting fees							414.60	414.60
67150 · Pension Plan Fees								
Check	06/12/2025	EFT	American Funds	record keeping fees		10000 · TCPD ...	145.34	145.34
Total 67150 · Pension Plan Fees							145.34	145.34
Total 67000 · Professional Fees							559.94	559.94
67500 · Rent Expense								
67510 · Building Rent								
Check	06/10/2025	4068	David Gemignani	June 2025 rent		10000 · TCPD ...	2,500.00	2,500.00
Total 67510 · Building Rent							2,500.00	2,500.00
67525 · Copier Lease								
Check	06/12/2025	4076	Phoenix Funding	2 copiers/lease		10000 · TCPD ...	379.46	379.46
Total 67525 · Copier Lease							379.46	379.46
Total 67500 · Rent Expense							2,879.46	2,879.46
67700 · Telephone								
Check	06/10/2025	4069	David Gemignani	cell phone reimb		10000 · TCPD ...	40.00	40.00
Check	06/10/2025	4070	Cameron Herrington	cell ph reimb		10000 · TCPD ...	40.00	80.00
Check	06/10/2025	4071	Joshua Makkonen	cell ph reimb		10000 · TCPD ...	40.00	120.00
Check	06/10/2025	4072	Ann Harris	cell ph reimb		10000 · TCPD ...	40.00	160.00
Check	06/10/2025	4073	Taryn C. Clisch	cell ph reimb		10000 · TCPD ...	40.00	200.00
Check	06/10/2025	4074	Mandy Daniels	cell ph reimb		10000 · TCPD ...	40.00	240.00
Check	06/10/2025	4075	Michelle A. Clisch	cell ph reimb		10000 · TCPD ...	40.00	280.00

11:36 AM

07/25/25

Accrual Basis

# Tri-County Public Defenders

## Profit & Loss Detail

June 2025

Type	Date	Num	Name	Memo	Class	Split	Amount	Balance
Total 67700 · Telephone							280.00	280.00
68500 · Utilities								
68510 · Electric	06/10/2025	4066	UPPCO			10000 · TCPD ...	204.22	204.22
Check							204.22	204.22
Total 68510 · Electric								
68520 · Gas	06/09/2025	4059	Semco			10000 · TCPD ...	109.20	109.20
Check							109.20	109.20
Total 68520 · Gas								
68550 · Water	06/10/2025	4065	City of Houghton	water and sewer		10000 · TCPD ...	22.23	22.23
Check							22.23	22.23
Total 68550 · Water								
Total 68500 · Utilities							335.65	335.65
70000 · Attorney Training								
Check	06/24/2025	EFT	CDAM	Josh/trial college in Bay Cit...		10000 · TCPD ...	2,250.00	2,250.00
Check	06/25/2025	EFT	CDAM	CDAM Summer Conference...		10000 · TCPD ...	240.00	2,490.00
Check	06/26/2025	EFT	CDAM	Joshua Moore/CDAM Trial ...		10000 · TCPD ...	2,250.00	4,740.00
Total 70000 · Attorney Training							4,740.00	4,740.00
Total Expense							107,087.37	107,087.37
Net Ordinary Income							95,403.96	95,403.96
Net Income							95,403.96	95,403.96

2:42 PM

07/25/25

Accrual Basis

**Tri-County Public Defenders**  
**Balance Sheet**  
As of June 30, 2025

	Jun 30, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · TCPD GENERAL	210,177.57
10100 · TCPD PAYROLL	37,787.32
Total Checking/Savings	247,964.89
Total Current Assets	247,964.89
Fixed Assets	
14000 · Equipment	40,383.46
14900 · Accumulated Depreciation	-31,800.79
Total Fixed Assets	8,582.67
<b>TOTAL ASSETS</b>	<b>256,547.56</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Payroll Liabilities	
21100 · 941 Taxes Payable	5,621.71
21200 · State withholding payable	853.42
21500 · Pension Plan Payable	22,151.64
21900 · Net Pay	15,811.21
Total 21000 · Payroll Liabilities	44,437.98
Total Other Current Liabilities	44,437.98
Total Current Liabilities	44,437.98
Total Liabilities	44,437.98
Equity	
32000 · Net Assets W/O Donor Restrict.	308,356.01
Net Income	-96,246.43
Total Equity	212,109.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>256,547.56</b>



JOHN DEERE

## Quote Summary

### Prepared For

Houghton Co Marina

MI

### Prepared By

Loukus John  
Northland Lawn & Sport  
50868 Bootjack Road  
Lake Linden, MI 49945  
Phone: 906-296-1288  
jloukus@mynorthland.com

All Used Units Are Sold in AS-IS condition.

Quote Id: 33290122  
Created On: 07 August 2025  
Last Modified On: 07 August 2025  
Expiration Date: 13 August 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE S110 Lawn Tractor	\$ 3,034.00	\$ 3,059.15 X	1 =	\$ 3,059.15
<b>Equipment Total</b>				<b>\$ 3,059.15</b>
<b>Trade In Total</b>				<b>\$ 0.00</b>

### Quote Summary

Equipment Total	\$ 3,059.15
Trade In	
SubTotal	\$ 3,059.15
Total	\$ 3,059.15
<b>Balance Due</b>	<b>\$ 3,059.15</b>

5120

+ \$100

5130

\$100

Salesperson : X

Accepted By : X

Confidential



Keweenaw Power & Lite  
19666 Campus drive  
Hancock, MI. 49930  
(906) 481-8020

## **SCOPE LETTER / PROPOSAL**

Proposal To:	HOUGHTON COUNTY	Project Name:	MARINA WIFI
Date:	8/8/2025	Project Location	Hancock marina
Phone:	Tom 370-8014		
Email:	tom.bingham@houghtoncounty.net	Bid Valid Until:	30 days

Following is our proposal on the above-mentioned project and scope of work as listed below:

### **WIFI FOR THE MARINA**

Electrical installation of new construction project per above listed documents and specific inclusions / exclusions below.

#### **Specific Inclusions:**

- 1) Electrical Permit
- 2) EMT wiring methods
- 3) Unifi PtMP antennas, outdoor access points, POE switches and battery backup (per pole), includes additional (new) pole location
- 4) Programming of equipment
- 5) Coordination with up.net fiber and VC3 to get system online
- 6) Install new equipment
- 7) New enclosure for equipment on the poles
- 8) 120v outlet in enclosure on pole
- 9) Mounting of equipment in enclosure and on poles
- 10) Removal of existing equipment
- 11) Tie into existing power at the poles
- 12) All equipment to mount to existing poles

#### **Specific Exclusions:**

- 1) Utility fees of any kind
- 2) New circuits
- 3) Cabling or fiber
- 4) Trenching
- 5) We are hoping to cover the far east side but due to tree coverage there may be additional trenching between the last pole if the trees interfere, additional trench costs excluded, this could be done as a T&M rate if needed

**BASE BID:**

**\$ 19,650.00**

Electrical work as described above.

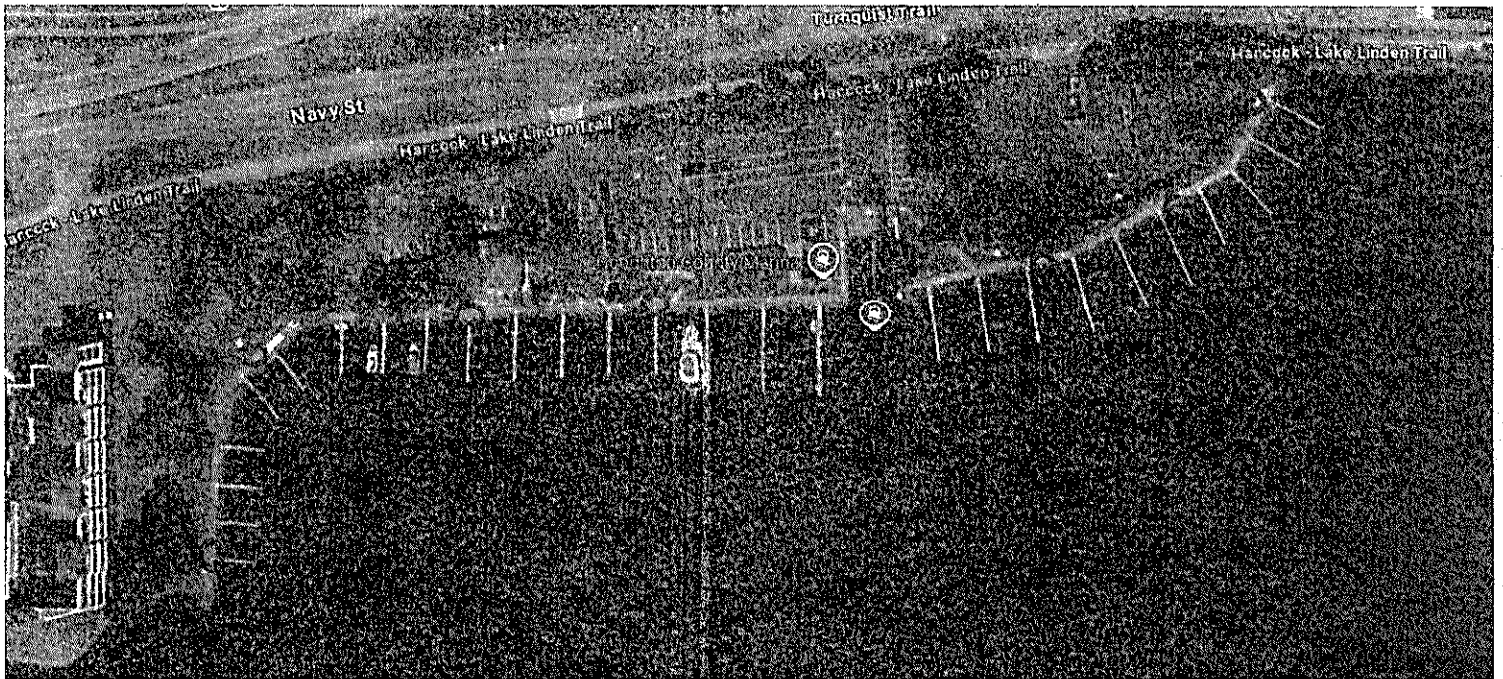
Acceptance Signature: \_\_\_\_\_

Authorized Signature / Keweenaw Power & Lite: \_\_\_\_\_

**STUART WUEBBEN**

By adding the additional AP, this would put each boat slip within 3 or 4 slips from an AP, something like the image below. The PTP antennas we use will give each pole up to 250mbps speed. If you were to have fiber to each pole you would have a minimum of 1,000mbps at each pole but realistically in a shared space like this (RV parks and hotels), we typically limit each user's connection to about 20-30mbps which is more than enough for streaming video, video calls, working remotely etc. So that means you could have 10 devices on each AP pulling their max speed at the same time, which is very unlikely, usually its more like 20 to 30 devices per AP ranging from 0-5mbps because what they draw isn't a constant speed. We run the Houghton RV park and the Houghton Pier area off APs and PTP antennas exactly as quoted here.

UP AND RUNNING





Auto-Pro Glass & Tire  
1212 W Memorial Drive  
Houghton MI, 49931

# Estimate

Date	Estimate #
8/1/2025	243

Name / Address
Houghton County Marina Marina Windows

			Project
Description	Qty	Cost	Total
Replacement Hollow Metal Slabs, Full Light, New Hinges, Handle, and Closer.	2	2,563.65	5,127.30T
Tempered Glass for Canal side of screen room including upper screens. Non-Operational, 1/4" Tempered Glass will be sealed to existing steel stops and wet glazed from interior with paintable Poly-Urethane Sealant.	1	1,219.40	1,219.40T
Vinyl Sliding Windows for East and West sides of screen room. Terratone Exterior/White interior.	5	750.47	3,752.35T
Labor to Install and Seal all supplied material and hardware. All removed material will be disposed of unless specified. No painting is included in price, if it is needed.	1	5,520.00	5,520.00
Shop Supplies- Poly-Sealant, Shims, Rubber, Fasteners, Grinding Wheels, Cleaners, etc.	1	320.00	320.00T
Michigan Sales Tax		6.00%	625.14
		<b>Total</b>	\$16,564.19

Customer Signature \_\_\_\_\_



# Western U.P.

## PLANNING & DEVELOPMENT REGION

400 Quincy St, 8<sup>th</sup> Floor, Hancock, Michigan 49930  
906-482-7205 Fax: 906-482-9032 e-mail: [info@wuppdr.org](mailto:info@wuppdr.org)

July 18, 2025

Houghton County Board of Commissioners  
c/o Chelsea Rheault, Administrator  
Houghton County Courthouse, 5<sup>th</sup> Floor  
401 E Houghton Ave  
Houghton, MI 49931

Dear Commissioners:

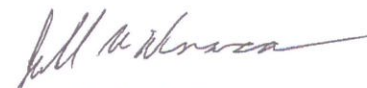
As you undergo your budget process for Fiscal Year 2025-26, I wish to thank you for Houghton County's continuing participation as a WUPPDR member. Your annual contribution due will be **\$14,871**.

The County's contribution is vital to support WUPPDR's grants that require local matching shares. The primary program supported by your contributions is the United States Economic Development Administration Partnership Planning Program, which currently requires a 40% nonfederal match. Member contributions are also used to cover miscellaneous general fund expenses, indirect (overhead) costs, other items that are ineligible for reimbursement under particular grants, and occasional cost overruns in grant funds. Member contributions generally make up less than 10 percent of WUPPDR's annual budget, but they are critical in that they are the only appropriate funding source for some expenses.

WUPPDR has a diverse variety of roles and areas of activity in the county. We function as the lead entity of the Western Upper Peninsula Regional Housing Partnership and are assisting various parties with pursuing housing development projects. We have facilitated rehabilitation of dozens of single-family homes through the MSHDA MI-HOPE program. We are working with local governments, including Houghton County, and many other entities to develop a new multicounty materials management plan for the region – a significant multi-year undertaking. We coordinate and host meetings of the Houghton County Recreation Authority. We have worked with several other organizations on coastal resilience and hazard modeling projects. Finally, we provide administrative and compliance services that are available from few other organizations in the region. These are only a few examples of our areas of activity.

Again, we greatly appreciate your continued support and trust in the value of our organization. If you need any other information, please feel free to contact me by phone at (906) 482-7205 x111 or e-mail at [jwuorenmaa@wuppdr.org](mailto:jwuorenmaa@wuppdr.org).

Sincerely,



Jerald (Jerry) Wuorenmaa  
Executive Director



## Upper Peninsula Area Agency on Aging

P.O. Box 606 • Escanaba, Michigan 49829

(906) 786-4701 • Fax (906) 786-5853

[www.upcap.org](http://www.upcap.org)

July 9, 2025

Jennifer Kelly  
Houghton County Clerk  
401 E. Houghton Avenue  
Houghton, MI 49931

Dear Ms. Kelly

Re: 2026 UPCAP Services, Inc., Dues from Houghton County

We are reminded that county budgets are now being set up for 2026. We are requesting that UPCAP be included in your budget again.

The following request is identical to last year's dues, which have remained unchanged since 1974:

Dues requested for 2026 amount to \$1,100

The dues amount to a "good faith" effort on each county's part to demonstrate its support for the UPCAP organization and its mission. They are based upon a per-capita population formula and, as indicated, have been frozen since 1974.

Dues received from the 15 counties are used primarily to match state and federal grants and/or to reimburse Board members' travel to UPCAP meetings.

Should you have any questions or require additional documentation, please do not hesitate to contact the UPCAP office.

Sincerely,

Jonathan Mead  
President

JM:tl

cc: Gretchen Janssen, UPCAP Board Member

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

## INVOICE

BILL TO  
Ben Larson  
Houghton County  
401 East Houghton  
Houghton, MI 49931

INVOICE m3170  
DATE 07/07/2025

### DESCRIPTION

2025-2026 County Dues

AMOUNT

5,610.82

Please remit checks to  
Michigan Association of Counties  
110 W Michigan Ave., Suite 200  
Lansing, MI 48933

BALANCE DUE

**\$5,610.82**

ACH Payments:  
Contact [pemberton@micounties.org](mailto:pemberton@micounties.org)

Pay Invoice





# COPPER COUNTRY MENTAL HEALTH SERVICES

SERVING BARAGA, HOUGHTON, KEWEENAW & ONTONAGON COUNTIES

---

June 25, 2025

Ms. Chelsea Rheault  
Houghton County Administrator  
Houghton County Courthouse  
401 E. Houghton Ave.  
Houghton, MI 49931

RE: 2025/2026 Houghton County Appropriation

Dear Ms. Rheault:

Our board has authorized management to prepare and submit to your County our funding request for the fiscal year ending September 30, 2026.

For the fiscal year 2026 the funding request is \$164,495. This is the same amount appropriated by your County for each year since 1996.

The State of Michigan contributed approximately \$ 7,573,000 toward our total budget last year. These funds are granted to us with the condition that our constituent Counties must provide local matching funds. The total amount of local monies required in our funding for 2023/2024 was \$ 304,696. We are projecting the local matching funds requirement to exceed \$ 289,940 for this fiscal year ending September 30, 2025.

Our four Counties appropriated \$255,604 toward the total, of which your county's share was \$164,495. The difference is provided by other eligible sources such as third-party reimbursements, investment income and private contributions.

We are available to meet with your County Commission or your Finance Committee at their convenience to discuss our request or any matter relating to Board operations, should you desire more information. If you have any questions or wish to set up a meeting, please do not hesitate to call 483-5515.

Sincerely,

Susan D. Serafini  
Finance Director

c: Jim Tervo, CCMHS Chairperson  
Mike Bach, CCMHS Executive Director

---

## Houghton County

RICE MEMORIAL CENTER  
901 W. Memorial Drive  
Houghton, MI 49931  
(906) 482-9400  
Fax: (906) 482-9794

## Keweenaw County

CALUMET (CLK) CENTER  
56938 Calumet Avenue  
Calumet, MI 49913  
(906) 337-5810  
Fax: (906) 337-2108

## Baraga County

BARAGA CO CENTER  
15644 Skanee Road  
L'Anse, MI 49946-9003  
(906) 524-5885  
Fax: (906) 524-5866

## Ontonagon County

ONTONAGON CO CENTER  
515 Quartz Street  
Ontonagon, MI 49953  
(906) 884-4804  
Fax: (906) 884-4856

## Training & Prevention

THE INSTITUTE  
900 West Sharon Avenue  
Houghton, MI 49931  
(906) 482-4880  
Fax: (906) 482-7657



Western Upper Peninsula  
Health Department

540 Depot Street, Hancock, MI 49930  
303 Baraga Avenue, L'Anse, MI 49946  
210 N. Moore Street, Bessemer, MI 49911  
408 Copper Street, Ontonagon, MI 49953  
906.482.7382 [www.wuphd.org](http://www.wuphd.org)

June 30, 2025

Jennifer Kelly, County Clerk  
Houghton County Courthouse  
401 E. Houghton Avenue  
Houghton, MI 49931

Dear Ms. Kelly:

At its regular board meeting on June 23, 2025, the Western U.P. Board of Health established county appropriation levels for 2026. The appropriation amounts for counties in the health department region are set according to the formula agreed to in the Intergovernmental Agreement forming the health department.

For 2026, Houghton County's appropriation is as follows:

Requested Appropriation	\$276,426
*GIS Add On	\$1,800
Request w/ GIS	\$278,226

\*GIS Add On waived if county voluntarily shares their files with the Health Department.

Please contact me if you have any questions.

Sincerely,

Cathryn A. Beer  
Health Officer/Administrator

CAB/jh

Reason for Travel: UP Assessor's - Fall school continuing education  
 Dates of Travel: September 8 & 9

Required Training		Conference Attendance:		Association Meeting:	
Needed for License	X	Annual		Annual	
Needed for Certification		Bi-Annual		Bi-Annual	
State or Other Mandate		Other		Other	
Seminar				Training Not Required	

\$285

Submitted by: Jaakob Djerf Title: EQ Div Date: 7/24/25

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved by the Houghton County Board of  
Commissioners at their meeting held on \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**COUNTY OF HOUGHTON**  
**Conference or Other Travel Request**

Reason for Travel: Intergovernmental - Drew, Rose, Jackson  
Dates of Travel: Sept 25-26 - 2025

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:	Association Meeting:
Needed for License		Annual	Annual
Needed for Certification	<input checked="" type="checkbox"/>	Bi-Annual	Bi-Annual
State or Other Mandate		Other	Other
Seminar			Training Not Required

This request is included in the Department Budget: ✓ Yes        No

Estimated costs to be requested for payment from Houghton County

\$1000<sup>00</sup>

Portion of costs to be paid other than by Houghton County: State 66% 34% county

Submitted by: DeBastman Title Asst. Dir Date 8/12/25

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\_\_\_\_ Approved \_\_\_\_\_ Disapproved by the Houghton County Board of  
Commissioners at their meeting held on \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_